

# Chelmsford Hockey Association Policy CHA-05

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Policy Title: Issue Resolution and Discipline

Policy Number: CHA-05

## Document Revision History

Revision	Reason for Change	Date Approved by BOD:
-	Initial release	October 12, 2011

Purpose:

To define the process for resolving issues and administering discipline within the Chelmsford Hockey Association (CHA)

Policy:

### 1. Issue Resolution

- 1.1. Issues, violations or problems with the bylaws or policies of CHA will be directed to the Vice President or President of CHA
- 1.2. Routine issues associated with player/ parent conduct or coaching decisions with Teams are recommended to track the following path to resolution:
  - 1.2.1. First Step: Team Coaches
  - 1.2.2. Second Step: CHA Coaching Director
  - 1.2.3. Third Step: CHA Vice President or President
- 1.3. Any issues associated with the conduct of CHA Coaches shall be directed to the CHA Coaching Director
- 1.4. Issues or conduct of players/parents/coaches of non-CHA Teams shall be directed to the CHA Coaching Director or Vice President
- 1.5. Any non-routine issues associated with player/parent/coach conduct, including any

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behavior that impacts the safety or well being of a member, shall be immediately directed to the Vice President or President of CHA

- 1.6. The CHA President will authorize the initiation of investigations or fact finding, as warranted, into allegations of misconduct for non-routine issues

## 2. Additional Coaches Responsibilities

- 2.1. CHA Coaches will not attempt to resolve issues with other non-CHA Coaches or Teams and will refer all related instances of communication to the CHA Coaching Director or Vice President
- 2.2. Coaches will ensure that players that are given game misconducts during League or Tournament Games sit the required number of games per USA Hockey and League requirements
- 2.3. Coaches will immediately report any instances of Match penalties of a CHA Player to the CHA Coaching Director or Vice President
- 2.4. Players engaged in CHA sanctioned activities that violate the player code of conduct, violate team rules or endanger the safety of other players may be disciplined as outlined in Section 3.1

## 3. Discipline Policy

- 3.1 Coaches are authorized to administer discipline to players as follows:
  - 3.1.1 Exclude Players from all or part of one practice
  - 3.1.2 Sit Players for part of one game
  - 3.1.3 Any further discipline must be referred To the CHA Board of Directors for action
- 3.2 The following process will be employed by the CHA BOD when it has been determined that discipline may be required as a result of misconduct within the organization
  - 3.2.1 The CHA President will appoint a Disciplinary Hearing Committee in accordance with Mass Hockey Policies
  - 3.2.2 A non-voting Disciplinary Hearing Chair will be appointed by the CHA President to run the hearing. The Hearing Chair must be impartial and not directly involved with the investigation related to the issue or incident
  - 3.2.3 The CHA Disciplinary Hearing will conduct the hearing and communicate the results per Mass Hockey Policies