

# CHA Meeting Minutes

Date: March 4, 2014

Time: 7:05pm – 8:15pm

Location: Chelmsford Forum, Conference Room

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MEETING CALLED BY	Jen Lee
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Diane Angwin
NOTE TAKER	Jen Lee
TIMEKEEPER	Jen Lee
ATTENDEES	Jen Lee, Diane Angwin, Pete Rega, Steve Mitchell, Sue Dillman, Tom Tredeau, Jeff Robinson, Chris Thomas, John Robinson
ABSENT	Chris Flammia, Jamie Walker, Artie Correa, Steve Brogdon

## Approval of minutes from 02/06/2014 meeting:

Minor revision to Kelly Scholarship info.

Pete motioned to approve / John seconded motion. Unanimous approval of minutes.

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## Meeting Agenda Item: Open Discussion Items/Non-Agenda Items

### Discussion:

- Discussed children of a certain age trying out either for Mite or Squirt level.
- Discussed numbers for the U10 girls' team. Currently at 5 or 6. Discussed creating a tournament team.

## Meeting Agenda Item: Kelly Scholarship (Pete)

### Discussion:

- Information is available on the CHA website.
- An email blast to be sent soon. Announce winner by the end of April.
- Also discussed the Elmore Scholarship.
  - 1) Applications due by April 14<sup>th</sup>.

**Action Items:** Diane to send email to Midget and Girls' teams regarding the Elmore Scholarship. Sue and Steve M. to help review Elmore Scholarship letters.

## Meeting Agenda Item: Tryout Evaluation Process Update (Chris T.)

### Discussion:

- Reviewed final dates/times and procedures.
- Reviewed goalie tryout process.
- Reviewed number of skaters registered, at each level, as of 3/4/14.

## Meeting Agenda Item: 2014/15 Goalie Skills (Chris T.)

### Discussion:

- Chris T. emailed all coaches with new goalie information.

**Action Item:** Jeff and Chris T. to research recommendations for goalie skill programs.

**Meeting Agenda Item: YTD Financials (Sue)****Discussion:**

- Reviewed handout, provided by Sue. CHA books close the end of May, 2014.
- Reviewed compliance status. Awaiting IRS letter. Once letter is received, Sue will forward it to Attorney General's office.

**Action Item:** Steve M. requested a formal audit of the last 2 years of CHA books and CHA Board agreed. Sue to discuss audit with our CPA and provide update at next meeting.

**Meeting Agenda Item: 2014/15 Budget/Dues Process (Sue)****Discussion:**

- Reviewed anticipated finances.
- Reviewed costs for Girls U10 team.

**Action Items:** John to gather concrete costs for girls games/etc. John to keep in touch with Nashua program.

**Meeting Agenda Item: Practice Ice Update (Chris F.)****Discussion:**

- Reviewed practice plan handout/email, provided by Chris F.

**Meeting Agenda Item: Clinic Program Update (Jeff)****Discussion:**

- Reviewed Jamboree Tourney scheduled for March 8<sup>th</sup>.

**Meeting Agenda Item: HBNW Tourney/CHA Family Day (Chris T. & Jen)****Discussion:**

- Chris T. discussed status of HBNW Tourney. Starts on Sunday, April 13<sup>th</sup>.
- Jen discussed the CHA Family Day, which will coincide with the HBNW on Sunday, April 13<sup>th</sup>.
  - Reviewed \$300 Tuition Credit Raffle. Pete motioned to approve / John seconded motion. Unanimous approval of Raffle.

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**Next Meeting:**

Annual Meeting tentatively scheduled for April 29, 2014.

Final date/time/location TBD. Re-election info and agenda to come.