

CHA BoD Meeting #1: 6/4/15, 6pm – 9pm

Location: Town of Chelmsford Town Hall, Fire Department Training Room

Attendees: Zach Maybury, Tony Sabetti, Joe Caruso, Shawn Crowley, Mike Boucher, Cody Hoffman, John Robinson, Brad Marmo, Diane Angwin, Brian Macallister, Mike Nickerson

Meeting Minutes

I. Kick-off & Introduction: (Started at 6:10pm)

Went around the room and made introductions.

II. Role Discussion/Confirmation/Vote (Started at 6:20pm)

Started out talking briefly about the role of managing Skills Session. A little chaotic behind the scenes last year.

Roles separated out between business operations and hockey operations?

Diane brought up who is going to take the Mass Hockey Rep for District 9. Joe Caruso clarified that he is and/or is electing to pick this up.

Discussion about needing to fill the Fundraising Role. This role is ripe for a volunteer committee with linkage into the BoD. Ideas brought up about putting ads on our new cross-ice boards as well as a bigger Chelmsford Hockey banner.

Talked about trying to fill the Registrar role. Mike Boucher?

Talked about Community Relations Director and/or Social Media/Communications.

Motion by John Robinson to decide and vote up on proposed Officer roles. 2nd by Tony Sabetti. Approved unanimously.

Discussion next about our ADM boards and where they will be kept and who will manage them and who will set them up. Tony and Cody as proposed Equipment Directors volunteering to own being the point men for the boards – training, location, etc...

Reviewed remaining non-Officer roles that have people assigned to them (some still left TBD).

Talked about evaluation process during tryouts. Desire for more consistency/coordination and something of a non-arbitrary numbering system.

Brian Macallister and Mike Nickerson joined meeting around 7-7:10pm and were brought up to speed regarding prior discussions and motions.

Talked about some roles not filled to potentially be filled by committees/volunteers/parents.

Talked about grants/scholarships.

Action item for Brian Macallister to bring list from last year.

Motion by John Robinson to approve the rest of the roles. 2nd by Tony Sabetti. Approved unanimously.

III. Review Finances from 2014-15 (Started 7:25pm)

Discussed particular sections of budget. Less players in 2013-14 than 2014-15 but more revenue because of more Squirts vs. Mites in 2013-14.

Still expecting 7k in receivables from dues.

Talked about the cancellation of In-House and how that swung some numbers. (sold back those sheets)

Action item – By next board meeting determine an improved budget and accounting methodology and/or propose over email for an email vote.

IV. Equipment/Apparel Purchase Program (Started 7:50pm)

Talked about current vendor and why using vs. potential other vendors.

Talked about the apparel in skate shop and restocking.

John Robinson being slated into a PM role for overseeing special projects.

Talked about a role for someone who is handling the discount gear program. Or, apparel falling under the Equipment Directors and/or special projects under John Robinson as PM.

Talked about ideas for where/when of trying on and sizing apparel with Forum being closed. Also the timing of sizing and ordering to have gear ready for start of season.

Talked about color palette of gear/apparel.

Action item -- Need to inventory what we have now – Tony Sabetti/Cody Hoffman/John Robinson.

Talked about decals for helmets and different type of socks.

Action item – Brian Macallister to start ball rolling on decal pricing and socks.

V. Break (Started at 8:20pm)

Action item – At next meeting, agree on a checking clinic and early practices.

Action item – Guidebook for volunteer coaches who might not have much coaching experience. Aka, what should a Mite know at beginning of the season vs. end of the season. The when and what coaches should be teaching to a particular age group.

Action item – A mission for CHA for what skills we want our kids to know at each level and some more oversight to monitor that.

Action item – A calendar of due dates for the CHA.

VI. Brainstorm Priorities

July 4th ideas. Last year did a raffle and was not an easy process. Do we want to continue the raffle and look into a smoother way of doing it?

Shooting contest / guess your speed / hit cowbell.

Neared a consensus around having some sort of revenue generating activity. Shooting game that results and entering raffle ticket for an array of prizes.

Action item – Someone grab a white #9 sweater from stock and get Eichel to sign it.

Over goal(s) of 4th booth – CHA awareness, generate interest in clinic program, registration, raise some money.

VII. Wrap-up (Started at 8:50pm)

Action item – Need a fundraising person.

Someone on the board can maybe be a fundraising rep and then coordinate 3-5 from the committee of volunteers.

Action item – Invite Tracy Bernier and/or others (Barbara, Jeff) to next meeting to figure out the fundraising.

John Robinson made a motion to adjourn. 2nd by Tony Sabetti. Approved unanimously. (Finished at 9:05pm)