

### **Umpires switching games:**

- 1) If you are unable to work your scheduled game, YOU, the scheduled umpire, are required to find a replacement.
- 2) If a replacement is found, a text or email (more than two days prior to the game) will be sent and cc: the :
  - a. Replacement Umpire
  - b. Head of Umpire
  - c. BYBA President
- 3) The replacement umpire must also send a text or an email including the following information: (1) who he is working for and (2) what game is involved (date, time). He must also cc: the following people:
  - a. Head of Umpires
  - b. BYBA President
- 4) Finally, only when you AND the replacement umpire have been contacted by the Head of Umpires (Dave Deyle or Pat Splinter) is the switch official.
- 5) At that point, the replacement umpire will be placed on the schedule and will be held responsible for that scheduled game.

***Failure to follow this process will result in loss of games or termination.***