

CONCESSION STAND PROCEDURES

Opening the Concession Stand:

- *Open both windows.
- *Check the stock of drinks in the refrigerator. More drinks are stored in the room under the press box.
- *Start the grill; it is also stored under the press box.
- *The cash box is kept in the refrigerator.
- *Make sure all trash cans (1 inside and 2 outside) have liners.
- *Set out condiments, coffee items and napkins.
- *Plug in all appliances (microwaves, Keurig, fryer, warmer and crockpot). Press “clear” button on the microwaves after plugging in. Check the water level in the Keurig machine, if necessary fill with water underneath. Make sure the rack is in the bottom of the warmer and it’s turned to the lowest setting. Check the oil level of the fryer and set to 350*. Set the crockpot to LOW.
- *Always use the crockpot liners to avoid messy clean up. The cheese needs to be poured into crockpot for heating, use discretion on amount to avoid wastefulness. It can be reused for a game or two if needed, just needs to be stored in the fridge.
- *When using the fryer, always shake excessive ice off of food before putting in grease. After submerged in oil, close the lid and set a timer.
- *Make sure there are prefilled jalapenos and marinara in the fridge. Set a few of the marinara sauces out to get to room temp for the mozzarella sticks.
- *Line a silver pan by the fryer with paper towels to drain grease after cooking.
- *Extra buns are kept in the freezer – set out to defrost if necessary.

*******WEAR GLOVES WHEN TOUCHING ANY UNWRAPPED FOOD ITEMS!*******

Closing the Concession Stand:

- *Write any needed purchases on the list located on the bulletin board.
- *Place any leftover cooked food out for the players to eat.
- *Wash all utensils and clean the counters. Sweep the floor.
- *Make sure all appliances are clean, turned off and UNPLUGGED.
- *Put condiments back in the fridge. Put any leftover buns in the fridge. If it’s warm enough to melt candy outside, store it in the fridge, not on the racks.
- *Clean the grill. Turn off the propane tanks and take grill back into room under press box.
- *Take trash bags out of cans and set beside the concession stand for players to take to the dumpster (behind right field fence).
- *Count your cash and leave only \$100 in small bills in the box. Put extra money in a deposit envelope (located in plastic container under crockpot/fryer). Put the envelope in the freezer and cash box back in fridge.
- *Shut and lock both windows. Make sure the door is closed to lock when you leave.

THANK YOU!!!!!!

QUESTIONS: Text Jenn Sanders @ 770*289*7127