

LIBERTYVILLE



LITTLE LEAGUE

BUTLER LAKE COMPLEX • P.O. BOX 546 • LIBERTYVILLE, IL 60048 • LEAGUE 367-1448 • FIELD 362-8084

December 2014

Dear Field Crew & Parents

If you are **under the age of sixteen**, the Illinois Department of Labor requires you to have a "Work Permit" to be a Little League Umpire. In order to obtain this "Work Permit" you will need to do the following:

- A) Get a "Letter of intent to Hire" from the employer (Available on-line at <http://libertyvillebaseball.org>). Print this out and fill it out the date and your name.
- B) Have an original copy of your birth certificate and social security card.
- C) You **and** your parent or guardian must take this letter, birth certificate and social security card to your school and see the issuing officer for an Employment Certificate.

Please make sure to call your school office to schedule an appointment. If everything is okay, you'll be issued an employment certificate to give back to your director of facilities or mail to:

Libertyville Little League  
Attn: Ed Tolzien - Director of Facilities  
PO Box 546  
Libertyville, IL 60048

**Contacts:**

Libertyville High School – 847-367-3100  
Vernon Hills High School – 847- 932-2000  
Highland Middle School – 847-362-9020  
Oak Grove School – 367-4120  
Hawthorn – 847-990-4200  
Rondout - 847-362-2021  
St. Joseph - 847-362-0730

Sincerely,

Ed Tolzien  
Director of Facilities  
Libertyville Little League  
Telephone: 1-847-924-1104  
Email: ed@slammersillinois.com