

 <p style="text-align: center;">CLINTON YOUTH FOOTBALL & CHEER</p>	MONTHLY MEETING MINUTES	
	Date/ Time: Place:	Thursday, 7/17/14, 7:30 PM Clinton Park & Rec Building Rte 81, Clinton, CT

ATTENDANCE

PRESENT AT MEETING:			
Jean Baross, President	X	Mark Palumbo, Asst. Coach – 8 th Grade	X
Mike Gazzillo, Vice President	X	Jim Smith, Coach – 8 th Grade	X
Shane Carpenter, Vice President	X	Chris Tunney, Asst. Coach – 5 th Grade	X
Colleen Begley, Treasurer	X	Tom Gerte, Asst Coach – 4 th Grade	X
Kimberly Inglis, Secretary	X	Jeff Miller, Coach – 7 th Grade	X
Christy Abbatello, Cheerleading Director	X	Natalie Inglis, Cheerleading	X
Paula Morin, Publicity Director & Asst. Cheer Coach	X		
NOT IN ATTENDANCE:			
Bob Rose, League Representative			
6 th Grade Coaching Representative			

MEETING MINUTES

- Meeting started at 7:30pm
- Jeannie informed all in attendance that any and all issues/concerns need to be addressed to her. The final outstanding issue (financial related) with Tri-Town / 8th Grade team will be dealt with at the next Shoreline Youth Football Conference Board Meeting.
- **Practice Field & Game Field:** Field 6 has been approved for use by Clinton Youth Football, beginning August 1st. Paperwork was submitted and Jean received this agreement by Bo Potter on 7/15. Practice fields were reserved Monday-Saturday until November 1st and Peter’s Game Field has been reserved on Sundays. Jean will talk to Bo Potter about lights. Only one set may be working. There is a new P.A. system at the Game Field. Practices can begin on August 1st (Friday). Coaches should be setting up practice schedules as soon as possible and communicating those schedules to their players. Coaches should coordinate practice times and nights amongst themselves. Once finalized, practice times can be posted on the website if needed. (Coaches have this website access/ability).
- **AYF forms** must be received before a child is allowed on a field. Coaches and Team Managers should be coordinating the receipt of these forms so they can be placed in the official books. Kim will be sending out a reminder email to all families with the forms attached. SYFC will be providing us with the requirements for the books.
- **Mandatory Parent Meeting** – It was recommended that there be a mandatory parent meeting after the first practice on August 1st at the fields to discuss season expectations. Shane was unable to secure the Town Hall for this meeting. (Kim provided Jean with player, parent and coaches code of conduct sample forms. Jean to review & finalize forms so that they can be distributed at the parent meeting).
- **Game schedules** will be out soon. Waiting for master schedule from SYFC. Once received, they will be published on our website. Jean requested some night games.
- **Uniforms:** Coaches need to get Jeannie all uniform sizes for 4th, 5th, 6th Grade teams. 7th Grade Team will be playing with Old Saybrook and 8th Grade team will be playing with Tri-Town. Cheer uniform needs to be determined based on squad size.
- **Training Requirements:** All Head Coaches need to receive certified Concussion Training. Another session will be offered soon – date and place will be communicated to coaches by Jean or Mike. In addition, Heads-Up Safety training (online) is required for all coaches and assistant coaches, including cheer. Jean will contact the SYFC person to obtain the password/code for the USA Football website.

There is no charge for our league. Deadline to complete this training is 8/8/14. CIAC Concussion Training is believed to be good for 5 years – need to confirm.

- Mike G to follow up with Tim Trahant to confirm he will be our Safety Coach.
- **Coaching Staff** for upcoming season – Jean needs confirmation from all Head Coaches on their assistant coaches:
 - Flag Football – Head Coach is Pete Nye with Shane Carpenter assisting.
 - 4th Grade Head Coach is James Staunton. His assistants will be Jim McDonnell & Tom Gerte
 - 5th Grade Head Coach is Greg Schmidt. His assistants will be Bill Ranaudo, Chris Tunney, and Jeff Jackson
 - 6th Grade Head Coach is Dave Fortuna. His assistants need to be declared. It is believed they will be Lance Abbott and Bob Rose. Will Sloan Chapman be helping out? Chris Aniscovch also volunteered to help Dave.
 - 7th Grade Head Coach is Jeff Miller (Old Saybrook). His assistants are Dom Donofrio and Mike Popavich. He will need one more assistant.
 - 8th Grade Head Coach is Jim Smith. His assistants are Mark Palumbo, Leo Kent, and Jake Bocian.
- **Team Managers** are as follows:
 - 4th Grade: Catherine Staunton. Peg Abbott – to be confirmed.
 - 5th Grade: Val Nye
 - 6th Grade: Deb Bardinelli
 - 7th Grade: Joanne Siciliano
 - 8th Grade: TBD. Maybe Angie Watrous.
- **Cheerleading** - Director Christy Abbatello requested some website updates. Kim agreed to make them. Current rosters are already online. Jean to get Christy a Cheerleading contact name. Need to determine if squads for 7th grade team will be combined. Jean and Christy need to meet to discuss all outstanding cheer issues.
- **Clinics** – We are in need of one the week before practices begin. Clinics have been held every year. Jean to follow up with Kevin Rayel and Mike Eagle. Jeff Miller also invited Clinton to his clinics in Old Saybrook. Coaches would be needed if they choose to attend. Mark Palumbo is also trying to coordinate a clinic. Additional information will be shared with the board when it becomes available.
- **Fundraising** – Very important. Without \$, there will be no season. Jean received several scholarship applications. Those receiving scholarships will need to volunteer this season – no exception. If not, their child will not be permitted on the field. Jean to draft a letter reiterating these points to all families.
- **Upcoming Events:**
 - Bluefish Festival – Bodies needed to man the booths. Coaches, parents, players are all welcome. Players are strongly encouraged to help out.....help make our youth organization more visible. Two board members at the booth are not enough. Kim provided Jean will player registration forms & information flyers, as well as football jewelry for sale. Colleen has various documents and flyers for distribution and was provided with Hoedown flyers. Kim to make copies of Golf Tournament Flyer for Colleen.
 - Husky Hoedown – August 2nd
 - Pep Rally
 - Golf Tournament – September 11th
 - Beach Bonfire
 - Banquet
- Per Jean, Litsa Aniscovich offered to help the league in some capacity.
- Jean appointed Paula Morin as the league's Publicity Director. Cherie Green is not taking the position. Rachel French will be our Concession Stand Manager.
- Kim will update the website tonight to include the rest of the Head Coaches, Assistant Coaches, Team Managers, in addition to the newly appointed positions. These folks will be given some additional website access so they can send out communications to their teams. Kim will send a communication out to all football and cheer members. It will include the AYF Forms, and some additional information about the Bluefish Festival Booth and Husky Hoedown BQ Tickets.

Meeting adjourned at 9:05pm.

Meeting minutes submitted by Kimberly Inglis to Jean Baross on 7/18/14 for review.