



CYF&C BOARD MEETING AGENDA

**Date/
Time:**

Thursday, 2/12/2015, 6:30PM



Place:

Clinton Park & Recreation

IN ATTENDANCE:

| | | | |
|------------------|---|--------------|---|
| Chris Aniskovich | X | Kyle Jones | X |
| Jay Ciarlegio | X | Greg Schmidt | X |
| Dave Fortuna | X | | |
| Julie Mendez | X | | |

MEETING MINUTES

- **Approval of 12-2014 Annual Board Meeting Minutes-** To be done at next meeting on 2/24
- **Finance Update**
 - Finance Report- **Total left in account \$5834- other account closed and funds transferred**
 - Stadium Invoice / Black Helmets- **Stadium invoice was paid and we have spoken to the sales person and we can't return the helmets and will need to sell them at a discounted price independently**
 - Old Saybrook Invoice – **Chris to discuss with OSW and SYFC and Julie sent the breakdown of costs CYFC already paid:**
Here is the breakdown of what we have paid thus far:
 - **CYFC paid Ref Fees for 4 home games \$65 per Ref. 3 refs per game = \$780**
 - **CYFC paid for Coaches tee shirts- \$180**
 - **CYFC players paid OSW directly for registration fees 3 players (Not Sure which ones. Val or Kim may know?)- \$600****Total of \$1560.00**
5 Clinton players on the OSW invoice are scholarship players
 - Last year's reconditioning invoice- **Val has it and it has been paid- Sportsman invoice**
 - Legal Status / 501 3c / Tax Filing- **Chris to ask on 501 3c filing to see if CYFC can get that and what needs to be done, the LLC paper work was filed for the name change on 11/22**
 - Outstanding Registration Payments (2013 & 2014)- **Follow up need to see if we will be sending out any notices**
- **Coaches**
 - Commitment emails- **Chris to call coaches and follow up with other coaches to determine the teams- need coached for Flag 3/4th and 5th- Sal possible coach...**
 - Background checks-**These will be the basic ones from the Clinton police Dept. And we will submit a certified copy to the league**
 - Training (Player safety coach and heads up)- **Still need person to fill position-**
- **Timeline of items**
 - Important dates from Julie's pdf- **Julie to update and move items to new months and send out updated version**
- **Fundraising-**
 - **Possible do a 2 day clinic in April open to all kids and charge \$25 to participate.**
 - **Need to also set up other events for possible Dodge ball tournament and also do a table at Bluefish festival-**
- **2015 Registration**
 - Flyer needs- **Julie to update flyer and send to Allison Friday for approval from Jack Cross**
 - Numbers- **Julie sent out email on numbers**
 - **3rd/4th grade team, 1 - 3rd grade player from Flag and 7- 4th grade players from 3rd for a total of 8 Players**
 - **5th grade team- 9 players moving up from 4th grade**
 - **6th grade team – 20 players moving up from 5th grade**
 - **7th grade team -16 players moving up from 6th grade**
 - **8th grade team - 16 players moving up from 7th grade**

- In-person registrations at P&R BB games- Chris to follow up with the updated insurance form from SYFC
- Scholarships and requirements- New forms updated on website and we need to decide on one person that the people requesting contact
- We need to decide on what the payment plans will be and it was decided that we ask to register by 5/1 and pay by 6/1
- PayPal account needs to be unlocked so we can set up on-line payments
- **Sponsorships**
 - Thank You Plaques / Recognition- We are going to give 2014 sponsors helmets and get stickers made that have THANK YOU on them and the year so they can add them to the helmets every year- Julie to clean helmets she has and will get some from the shed and then work on stickers to be printed-helmets should be delivered in March or April at the latest
 - Sponsor Strategy/Plan for 2015- Julie to develop a letter for tiered sponsorship letter to be sent out and given to sponsors to ask if they want a helmet for a \$300 sponsorship or for \$500 they get the helmet and a banner to be displayed on the field- We need to look into pricing for the banners- Also need to get list of businesses to mail let to from Chamber of commerce
- **Uniforms & Equipment**
 - Inventory – Will do when reconditioned equipment comes back in June/July
 - Purchases - We will need to check pricing for 8th grade uniforms and other things to order after the inventory is done-
 - Outstanding Uniforms/Equipment- Julie will use some helmets for sponsors gifts and we will need to address after the inventory for the rest of equipment and see what we get back from the Valley per Val's email
- **Morgan Involvement - Chris to follow up on**
- **New Coop opportunities - Jay to have conversations with Westbrook contacts and Guilford needs more discussion**
- **Solidify dates for events for upcoming events - TBD and need to follow up on dates for Golf tournament**
- **Open Board Positions – Post on website**
- **Adoption of By-Laws/ Charter- Julie and Kim to finish**
- **Insurance – Need directors and need to follow up with Fidelity INS- Chris**
- **Organization of the Shed & Inventory- To be done in April**
- **Potential Clinics – June & July- Will follow up after Chris talks to Morgan and we confirm coaches for teams**
- **Registration refund request- Chris will have a letter drafted and reviewed by the board that includes a Hold Harmless clause to be signed before any refund is granted**
- **Reservation of Fields for the Summer & Fall- Need to have numbers and book the fields through NOV and it was mentioned that we want to use the outfield of the baseball fields 1 and 2**
 - The Park & Rec Commission's Sports Scheduling Meeting is in March (for any fields desired through July, i.e. football clinics) & July (for August & the fall). All special event requests, like a Jamboree, Pep Rally, etc., need to be submitted no later than May or June.

Recorded & Submitted by Julie Mendez

MINUTES APPROVED 4/21/2015