



CYF&C BOARD MEETING MINUTES

**Date/
Time:**

Place:

Tuesday, 11/18/14, 8:00 PM

**Clinton Park & Rec Building
Rte 81, Clinton, CT**



MEETING ATTENDANCE:

Chris Aniskovich, Vice President / Interim President	X	Christy Abbatello, Cheer Director/Coach	X
Kim Inglis, Secretary	X	Mike Gazzillo, Co-League Representative	X
Val Nye, Treasurer	X	Bob Rose, Co-League Representative	X
Julie Mendez, Event Director	X		

MEETING MINUTES

- Meeting called to order at 9pm by Chris Aniskovich. (Open / Parent meeting from 7-9pm preceded this meeting).
- **Approval of 10-21-14 Board Meeting Minutes**
 - *Val Nye motioned and Christy Abbatello seconded the motion to approve the 10/21/2014 Board Meeting Minutes. All present were in favor. No one opposed. Motion passed.*
- **Banquet Recap**
 - Final Headcount - @ 250 attendees.
 - We should expect an invoice from Jon Siciliano for \$1,625 for the food.
 - \$1,165 – Ticket \$ collected. \$465 from PayPal account, \$700 collected at the door.
 - \$115 in apparel was sold at the banquet.
- **Upcoming Events & Fundraisers**
 - It was suggested that the league have a Coaches Meeting at the conclusion of the season. This will be planned for a Thursday evening in January.
 - Christmas in Clinton: December 7th. Julie Mendez is coordinating
 - CYFC will be stationed at the new Town Hall Annex from 1-6pm
 - Food – We will be grilling hot dogs and selling water, hot chocolate and Gatorade. Someone will need to shop for these items prior to the event.
 - Supplies – Christy's husband, Chris, will be dropping of a grill & heater. We will also have a tent on the front lawn. CYFC Banner is needed.
 - Volunteers needed – Julie to send out communication via website.
 - Apparel – Sweatshirt order (15) needs to be placed with Clinton Sports Shop. We will also sell our car magnets (\$3), fleece hats (\$10) and drawstring bags (\$10).
 - Trifold – Val Nye will develop a tri-fold for CYFC for distribution at this event to help promote the league in town.
 - McDonalds' Fundraiser – Tentative date: May
 - Plans for 2015
 - Possible Wine Tasting Event sponsored by the Madison Wine Exchange. We will need to look into renting the Town Hall Green Room or find another venue. Tentative Date: April
 - Car Washes – Will be organized by Christy/Cheerleaders. Request for the Town Hall facility will need to be submitted. Christy will complete the request in January for car washes in July.
 - Sports Fanatic – Fundraising opportunities to be explored.
 - Get local sponsors to purchase banners. We will first need to ask Park & Rec if we can hang sponsor banners at all home games. Little League charges \$200 for their sponsor banners which are displayed at the Eliot Little League Field.

- **Finance Update**

- Checking Account(s) & Pay Pal: Val moved all monies from the VYFC PayPal Account to the league's checking account. Approximate balance: \$9,000
- Outstanding Registration Fees (2013 & 2014)
 - 2014 Season: Approximately \$575 in outstanding tackle registration fees & \$195 in flag football fees.
- Outstanding Invoices:
 - Clinton Sports Shop: \$150 for Drawstring Bags for Cheerleaders, \$420 for 4th Graders' Jackets & \$170 for Flag Football T-shirts
 - Car Magnet Vendor: \$282.50 for 125 car magnets. Kim will need to be reimbursed when the product is received.
 - Val reimbursed Kim (at the meeting) \$66.60 for banquet supplies (two tablecloth rolls & decorations) purchased.
 - \$1,625 from Jon Siciliano, caterer for the banquet.
 - \$1,300 bill from Zenith (in MA) for 10 black football helmets that had been ordered but never used by the league. Mike just received the invoice on November 1st.
 - Mike Gazzillo needs to be reimbursed \$450 for the website fee.
 - \$500 invoice received for property policy (to cover all equipment stored in the shed).
- Paid Invoices: \$985 for 110 Embroidered Fleece Hats & \$685 for 100 Drawstring Bags from American Stitch
- \$331 collected at the 5th Grade Championship Game held at Peters.
- Henry Carter Hull Library is owed \$200 by a former member of the CYFC Board who was reimbursed by CYFC for this expenditure. A letter will be sent to this individual from the league.
- OSW – Jeff Miller was invited but did not show up at the meeting. There was some discussion around splitting insurance costs. 3 members of our 7th Grade team paid OSW directly (\$600). \$180 was spent on OSW coaches' shirts and CYFC paid for all referee fees at the OSW home games. Some members of the 7th grade team were also full scholarship recipients.

- **LLC Paperwork**

- Chris completed the LLC paperwork to revise the membership. It needs to be filed with the state of CT. There is a \$50 and \$20 fee that must accompany these amended filings.

- **Upcoming Board Elections – December 3rd**

- CYFC By-Laws: Mike Gazzillo to email Julie & Kim a copy of the By-Laws with latest revisions. Kim & Julie will attempt to finalize these prior to the Board of Elections Meeting on 12/3.
- Job Descriptions – Kim and Julie to work on these.

- **Shoreline Youth Football Conference Meeting Update**

- No update. Mike and/or Bob to report back at next CYFC Board Meeting.

- **Equipment**

- 5th Grade Equipment Return will be held on 11/22 from 9:30-10:30am. Chris needs to purchase 2 more bins for this equipment.
- Julie has the 4th & 6th Grade SYFC certified books. Val to provide Julie with 5th Grade book.
- Shed Organization / Hanging Helmets / Storing Bins – Chris to coordinate. It was suggested that we combine all equipment in one shed.
- Proposed Inventory / Shed Organization Date: Saturday, December 6th. All coaches should be present. This needs to be completed within two weeks.
- Equipment Certification for 2015 – Chris to work with high school contacts (Kevin Rayel / Coach Eagle) on equipment conditioning needs. Mike indicated that all certified helmets were numbered inside the helmet by Stadium Systems. Bobby Rose to ask SYFC about certification process. Helmets will need to be shipped in December.

- **Planning for 2015 Season** – To be discussed at January’s meeting.
- **Miscellaneous**
 - Sponsor Recognition – Need to order thank you plaques
 - CYF&C Banner – Julie to email Greg Schmidt our league logo for banner. It needs to include our website address and Facebook page.
 - Special Town Meeting/Referendums: There will be a Public Hearing at the Clinton Town Hall on 12/3, with a referendum vote on 12/17/2014. On 12/3, the selectman will discuss the proposal for Artificial Turf & New Concession & Team Facilities at the Peters Complex and answer questions. We need members & coaches to attend to show their support. CYFC will send out a communication about both dates.
 - Black football helmets from Zenith are in the league’s storage shed and need to be returned as soon as possible. Mike G will call Rodney at Zenith to make arrangements.
 - CYFC is still waiting for some outstanding files from former league President: Approved Scholarship Forms / All other league files/paperwork.
 - 4th Grade Parent sent Mark Roberts an email requesting a refund; he advised her to contact CYFC. To date CYFC has not received a formal request for a refund. We are still in need of this player’s AYF Forms that were previously certified by SYFC, Helmet & Jersey.
 - Refund policy noted in By-Laws
 - League Apparel – Julie has all apparel. Inventory needs to be completed. Apparel will be stored in the shed in sealed bins.
 - Kim to schedule first three board meetings in 2015 at Park & Rec Building.
- Val Nye motioned to adjourn the meeting at 10:10pm. Kim Inglis seconded the motion.