

Stanwood Lacrosse Board Meeting

MINUTES

JANUARY 7, 2013

STANWOOD LIBRARY MEETING ROOM

MEETING CALLED TO ORDER BY:	Mike Woodruff, Acting Commissioner
AT TIME:	7:09
BOARD MEMBERS PRESENT:	Mike Woodruff, Jamie Woodruff, Doug Chandler (720pm) Heather McIlrath, Colleen Warness, Ben Hagglund
MINUTES RECORDED BY:	Ben Hagglund, Doug Chandler

OLD BUSINESS:

➤ **READING OF THE PREVIOUS MINUTES**

DISCUSSION		
The minutes were read for the record, by Ben H. Correction to Name of Jacobsen to Schroeder		
CONCLUSIONS		
A verbal vote approved the notes, with the exception as noted.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a		

INITIAL BUSINESS: (out of order)

➤ **TOPIC: CHANGE IN BOARD/LEADERSHIP**

➤

DISCUSSION		
<p>Mike Woodruff confirmed that Gib Matri, Board Commissioner, resigned abruptly, citing personal reasons which he believed were making it difficult to continue to act on the board.</p> <p>It was discussed that a new commissioner needed to be voted in immediately. Duties were discussed—oversee the entire program, ensure attendance to meetings, accounts, registrations, website, and overall function of the Lacrosse Club.</p> <p>Mike Woodruff was nominated for the position. He stated that he was willing to accept the position on the condition that he could delegate and depend on the support of the board, especially with attendance at League meetings.</p>		
CONCLUSIONS		
Mike was voted unanimously as the Commissioner of the Lacrosse Board by verbal vote.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a		

➤ **TOPIC: VACATED POSITION OF BOY'S PROGRAM COORDINATOR**



DISCUSSION		
Mike Woodruff resigned as Boys' Program Coordinator. Mike nominated Ben Hagglund as the new coordinator. No one else was nominated or volunteered.		
CONCLUSIONS		
By unanimous vote, Ben Hagglund was voted as Boys' Program Coordinator. Ben then resigned as a general board member		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Open position on the board to fill.		

➤ **TOPIC: OPEN BOARD POSITION – AT LARGE MEMBER**



DISCUSSION		
The open at large position, a voting member of the board, but without a specific function, was opened. Jared Judnik was nominated for the atlarge position, and was seconded. No other people were nominated nor volunteered.		
CONCLUSIONS		
By unanimous vote, Jared was approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a		

➤ **TOPIC: TREASURER'S REPORT**



DISCUSSION		
As of today, #3375 in checking account, \$2850.88 in Savings Account. Most of the money was identified as from the current registrations. Mike recommended that a portion of the funds be held for contingencies. It was also identified that as only the treasurer had access currently to the account, (and gib), that there needed to be changes. Mike needed to be added, and Gib removed.		
CONCLUSIONS		
Mike to be added to accounts, gib removed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Signed copy of the minutes for the banks validation of authority	Doug Chandler	ASAP

➤ **TOPIC: FUNDRAISING**



DISCUSSION
<p>Questions... raffle tickets again? It seems to work. Need to have donated prizes and incentive prizes for sellers ASAP. Need to get tickets ready to print also, ASAP.</p> <p>Mike can do an email explaining the raffle. Need clear packets together for the kids to use with their tickets with instructions. Rewards... shirt/hat, prizes for sellers.</p> <p>It was suggested that we explain carefully as to why we are raising money. Explain the purposes, and that it is for specific purposes.</p> <p>Tracking tickets and sales will be very important too. Accountability. Tickets turned in by a date earns a drawing , more tickets sold/turned in by another date could earn another chance for a drawing. Kids' names should be on each ticket for tracking. Rules need to be clear about illegible tickets are voided.</p> <p>Also, discussed possible fundraising through sales of club gear on the website, possible concession stand.</p>

CONCLUSIONS
<p>Board members need to secure prizes and incentives. Tickets need to be printed, marketing explanations/materials prepared. But, the raffle will proceed, as approved by voice vote.</p> <p>A tracking system is needed too.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Secure prizes and incentives	All members	Next meeting
Print tickets	Pending	
Marketing materials	Pending	
Coordinator materials (tracking etc.) to be developed	pending	

➤ **TOPIC: 1ST AID CPR UPDATES (OLD BUSINESS)**

DISCUSSION
<p>1 coach from each team must have 1st aid/cpr certificates. North County Fire does classes on the 2nd Saturday. Cost was not completely clear. Goal could be to have 2 coaches per team certified. 3/4 and 5/6 teams are current. 7/8 unknown,, Varsity coaches also unknown.</p>

CONCLUSIONS
<p>Coaches need to be trained still</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

➤ **TOPIC: EQUIPMENT SWAP (OLD BUSINESS)**

DISCUSSION		
Fairgrounds a possible location, but not clear. Also can use the church. Plan will be to use the church. Date and time to be finalized. Likely to be at the end of the month. Can use wifi there. Registration possible. Meet coaches, try on uniforms. Have extra shirts, obsolete to give away.		
CONCLUSIONS		
Will meet at the church. 6-7 pm on 1/27.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Bring used gear from locker	Mike/Jamie	1/27
Bring used t-shirts to give away	Mike/Jamie	1/27
Computer for registering	Mike/Jamie	1/27

➤ **TOPIC: UNIFORM NUMBERS**

DISCUSSION		
Used uniforms are allowed, and can be traded/sold. 7/8 teams and Varsity cannot have duplicate numbers with other players on the team. So, person with least seniority will be player who will need to pick a new number/uniform. Doug suggested putting the taken numbers on the website		
CONCLUSIONS		
As noted above.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Develop a list of taken numbers	Doug	Asap
Post on website, have available	Doug	asap

➤ **TOPIC: ADVERTISING FOR THE SEASON**

DISCUSSION		
Yard signs. Are supposed to have about 10 in storage. This is unknown. Mike suggested buying new ones at 8 for \$125. These could be here in a few days. Banner can be hung on the HS fence, for a maximum of 2 weeks. The efler through the district can be done (again)? Message boards in stores could be done. Also, the Stanwood paper, Krab Crackers, Everett Herald. Craig's List. Jamie mentioned that the girls program needs advertisements. Limited number of flyers printed was suggested, and also putting notices on bulletin boards in local stores.		
CONCLUSIONS		
Voted to approve above.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Signs ordered	Mike	ASAP
Pull out signs and post	?	ASAP
Message boards in stores	Jared	ASAP
Krab Cracker	Colleen	Asap
Everett Herald/Craig's list	Doug	ASAP

Fence/Davis Board		
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➤ **TOPIC: (OLD BUSINESS) PORTA POTTIES. , ONSITE STORAGE**

DISCUSSION		
Ben updated. Weekly service through wizard of ooze. 1 potty at heritage. \$85 per month. Through mid-march. Locating onsite locker for the middle school was not done.		
CONCLUSIONS		
Porta potty moved and seconded, voted approved. Storage deferred. Are able to use the Heritage Locker (soccer).		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Finalize plan with portapotty		

➤ **TOPIC: REGISTRAR PAYMENTS?**

DISCUSSION		
Question raised that Angelia Peterson was volunteering her time, but has not had a child in the club for some time. She would like to have some reimbursement. Mike suggested that this was fair, and opened for discussion. Costs and containment raised. Also, that with transitions on board, and season registration under way, we needed to be careful with expenditures, but also in skill sets—not to be left w/o ability to manage the website and registration.		
CONCLUSIONS		
It was moved, seconded, and voted that Angelia would be paid at \$100 stipend monthly for January and February with a review at the end.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mike to follow up w/ Angelia.	Mike	Asap.
Doug to work with Angelia around website.	Doug	Asap.

➤ **TOPIC: TEAM NOTEBOOKS.**

DISCUSSION		
Raised that coaches need to have the notebooks (resources) available. Need 10 notebooks. Includes player information, concussion forms, cpr/1 st aid information. Templates exist already, per rules for north sound league and SCJAA. Also need to ensure that the notebooks are returned at end of season.		
CONCLUSIONS		
Notebook purchase were approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

➤ **TOPIC: FIELD RESERVATIONS.**

DISCUSSION		
Need to be done for SMS and port Susan.		

CONCLUSIONS

Approved, but hold on Port Susan until we have better picture of the need for girls' practices.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING WAS ADJOURNED AT 9:15 PM.

Douglas Chandler, Board Secretary