

Pentucket Youth Soccer Coach's Season Checklist

The Checklist below must be completed prior to the following dates in order to Receive a coaches card. Fall Season submittals must be completed by June 30th. Spring Season submittals must be completed by December 10th.

- Register as a coach on the PYSA website (Pentucketyouthsoccer.org) and please provide a picture. Please be sure to add your cell phone number to your registration.
- Fill Out CORI REGISTRATION at the following Mass Youth Website Link- (<http://ma-adultinfo.affinitysoccer.com/mbrsite/mbrsite.aspx?siteguid=92FAC7CB-3EA3-4A52-89D6-1FA0EC6DF027>) Processing Time for this varies.
- Select a Practice Time Slot (Will be done through Signup Genius (Once President/Website person Opens the practice signups registration will be notified by email, and everyone will be given 1 time slot at 1st and a 2nd if there is more time slots available)
- Go to PYSA Coach's Pre-Season Meeting(Fall meeting in August, Spring Meeting in March)
- Player/Coaches Cards and Team Roster—Picking Up, Verify Accuracy, maintain During Season, and return at end of season (In a timely manner- as in 1 week from last game) Please understand if any new players or coaches have been added to the team your roster and cards will not be ready for this meeting and will need to be picked up at registrars house at a later date.
- Pickup Equipment prior to 1st practice.
- Fill Out Player Evaluations during week 6 and 7 of a season. And turn in prior to week 8's game.
- Go To Coach's End of the Season Meeting (Spring-In June, Fall in November)
- Turn in Equipment at Coach's end of the season meeting or before!!!!
- Need a Minimum of a G license - <http://www.mayouthsoccer.org/coaching.aspx> (Pysa will pay for)
- All coaches need to have Player/Parent meeting prior to 1st game about Zero Tolerance
- Coaches Need to have understanding of ECYSA.org website – Posting Scores, Field Availability, Schedule, **ECYSA/MASS YOUTH RULES** etc..) see attached posting scores sheet
- Please visit Coaches Corner For any questions you may have
<https://leagueathletics.com/Page.asp?n=58869&org=pentucketyouthsoccer.org>

Posting scores (You must post the scores after a game if you are the HOME TEAM.)

Website to post scores: <http://ecysa.org/cgi-bin/EcysaPages.pl?page=S>

Directions for posting:

Visit www.ecysa.org

- Click on "Games" then click "Post Scores"
- Select U-12/14 Boys or Girls
- Enter Game #. (Found on the Schedule page within www.ecysa.org)
- Enter ECYSA Division Director Phone number. Do not include dashes.

U-12 GIRLS Director # 9788571538

U-12 BOYS Director # 9783725062

U-14 GIRLS Director # 9783951577

U-14 BOYS Director # 9785789327

U-16-U19 B & G Dir. # 7818582908

Game Day Logistics

- Only coaches who are "carded" are allowed on the player sideline during games.
- Please ensure that your coach's cards have the current season/year sticker. "Fall 2014"
- Make sure that players are not wearing Jewelry, Rings, Watches, Necklaces, Bracelets, Metal Hair Clips, Casts or Splints.
- Shirts are to be tucked in, shin guards on.
- Goalies shirt must be a different color than both teams, does not have to be a numbered jersey. Opposing goalies may have the same color jersey/pinny.
- Pass out ID cards to coaches and players prior to check in with the referee.
- The Referee receives the Laminated Roster and all cards during "check-in", prior to the start of every game.
- The referee will compare the roster name and uniform number (that's why there is a strip of tape on the laminated roster) to the player ID card and player uniform when they call out their name.
- Referee will also receive the Game's Score Card.
- At the end of the game you will receive the Laminated Roster, Player/Coaches Cards and a copy of the Score Card from the Referee.
- BEFORE leaving the field, ensure that you have ALL the PENTUCKET cards and roster.
- Count the cards to make sure you have all of the cards!
- Score Card should contain the teams played, score, Game #, Date, Ref. #, Ref. name.

Reminder!--A player/coach cannot participate without an ID Card (no exceptions) - A game cannot be played without a team roster (forfeit the game). Don't ask the referee to make an exception - it's not their responsibility - it's YOURS.

Cancellation Of Games

By 7:00am the Town Director must notify ECYSA if we are closing a field. ECYSA will cancel the referees.

Next - (7:05) the Town Director will send an email to the Travel Coach's distribution list concerning the game

Once the Town Director has notified ECYSA of a cancellation, the Field will be closed on the www.ECYSA.org site. Closed fields will show in RED.

Please don't call the travel directors house. They will be sending emails, speaking with the PYSA Fields Director, ECYSA and the PYSA Webmaster to get the word out! Calling them will not help matters.

• If you are the coach of a home game you need to:

- o Call the coach of the team that is coming to play in Pentucket and advise them of the cancellation. DO THIS FIRST!
- o If you have the early game, get the coaches cell phone so you can call them if they are already on the road.
- o Call/Email your team and let them know about the cancellation.

- **If you are the coach of an away game:**

- Before Saturday, contact the coach and discuss how and at what time they will let you know about cancellations.
- If you have the early game, it would be a very good idea to exchange cell phone numbers in case you are already on the road.
- NOTE: PYSA will only make decisions on Home games. We have nothing to do concerning decisions on away games.
- If games have not been cancelled, it is the referee's decision to cancel a game due to weather or field conditions.
- Be sure to tell your teams that they are to show up at the games unless they are told of a cancellation. We play soccer in the rain (but not if there is thunder or lightning!!!)

Re-Scheduling Of Games

PYSA's Town Director is Chris Markuns.

cmarkuns@mac.com to email Chris.

- Within the ECYSA Handbook, view "Games not played as scheduled".
- ECYSA has made it very clear that reschedule request may be made for Religious events and Educational events that result in a team having less than 7 players.
- PYSA Reschedule procedures:
 - In the event a game is cancelled the following procedures must be followed:
 - Discuss with the opposing coach for a COUPLE of dates to reschedule the game.
 - Send to the PYSA Town Director by email the following info
 - Game #
 - Both team names.. " Pentucket Bulldogs" v. "Ipswich Tigers"
 - Age group and Gender.
 - Field # for original game.
 - Proposed new Date
 - Proposed new time
 - Proposed field # to play
 - Your email and cell #
 - Also include other dates/times that might work.
- It usually takes 2-3 days for a reschedule to be approved.
- We must check field availability as well as referee availability.
- The sooner you speak to the other coach and start this procedure the better off you are.
- Try and not schedule for the same week that you are requesting.
- You will be notified as soon as it is approved or denied. The notification will either be emailed to you or updated on the ECYSA2.org site
- All reschedules must be made by and both coaches must agree on the reschedule.
- If you fall into one of these categories and would like to reschedule, contact the other coach and work out the details of a new day and time. Then let me know and I will put in the request.
- You may also reschedule if there is a catastrophic event.

Referee No Shows

- Page 14 – Section 12 in the rules portion of your book.
- Basically you need to wait 15 minutes for the referee to show up.
- After that you can and your opponent can choose an agreed upon person to referee the match.
- If you can't agree on a referee, reschedule the match.