



Policy: E04  
Adopted: July 19, 2006  
Last Amended: April 9, 2013

## GAMING

North Delta Minor Hockey Association relies on **substantial** gaming funds as a major source of the Association's overall revenue. Failure to meet the requirements set out by the Gaming Policy Enforcement Branch may result in suspension or revocation of a gaming event Licence, refusal of future gaming event Licences and/or denial of future access to gaming grants or funds.

If any team official or a member is found holding gaming draws without a Licence could be made a member not in good standing.

All teams, groups or committees who wish to conduct any gaming activity (i.e. 50/50, square boards, raffle events, tournament raffles) MUST submit the application to the North Delta Minor Hockey Association Gaming Director for confirmation that the application conforms with the Provincial Gaming Guidelines.

All teams and tournaments may only take out a Class D licence under their team/tournament name and under no circumstance may take a licence out under the North Delta Minor Hockey Association organization number.

Once approval is obtained from the Gaming Director, a Licence Application may be submitted to the BC Gaming Policy Enforcement Branch for a Class D gaming Licence.

### **Responsibilities:**

The Team/Tournament Treasurer or Manager is responsible for:

- completing an approval form and submitting the request to the Association Gaming Director;
- applying for the appropriate gaming Licence;
- ensuring that all standard procedures for Ticket Raffles are adhered to;
- keeping all financial records in accordance with the Gaming Event Licence Guidelines during the season;
- dispersing gaming funds appropriately as per the application;
- submitting the gaming event report within 60 days following the event; and
- submitting all documentation and copies of the gaming event report to the Gaming Director 60 days following the event and no later than April 30, for events completing in March.

### **Procedures:**

1. Access [www.ndhockey.com](http://www.ndhockey.com) for the Gaming Approval Form and instructions.
2. Review "Applying for a Class D Gaming Event Licence" and "Standard Procedures for Ticket Raffles" on website listed above. If participating in an event that is selling 50/50 and holding a raffle, you will need a separate License for each type of gaming you are conducting.



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3. Complete the approval form and submit to the Gaming Director.
4. Once approval is obtained, the team/committee may apply for a Gaming Licence by completing the BC Gaming Branch Application.
5. Email the Gaming Director a copy of the Licence once received.
6. Gaming Director will provide appropriate documentation to be completed and further instructions.

Note 1: For Gaming guidelines, ticket raffle procedures and Application Forms visit <http://www.gaming.gov.bc.ca/>