



TEAM BUDGET PREPARATION

It is the policy of NDMHA that team budgets must be accepted (as evidenced by a majority of parents' signature on the budget/fundraising plan) prior to November 15th.

All revisions of substance to the budget require prior approval by the appropriate 1st Vice President for Rep A or 2nd Vice President for Rep C.

Draft budgets must be presented to parents at the beginning of each season to ensure all parents have the opportunity to discuss planned costs and planned revenue. The budget must include a fundraising plan of activities.

Once the draft budget has been reviewed, the team Treasurer must obtain a majority of signatures on the budget/plan. Normally the budget will fall within the parameters listed below. In the event that the general parameters are exceeded, the plan must be approved unanimously by team members and signed off by the 1st Vice President (Rep Program) or the Division Manager and Second Vice President (Recreation Program). It is important that all team activities are affordable and available to all players and their parents. Teams with more ambitious plans must implement them with due care and attention to this principle.

Parents are encouraged to ensure that they understand and agree with the team budget and fundraising plan at the parent meeting. Concerns about team budgets can be brought to the team officials, and/or NDMHA treasurer.

Team treasurers are required to submit a signed copy of their team budget to: (1) the appropriate Division Manager (Recreation Program), or (2) the First Vice President (Rep Program) and the NDMHA treasurer.

Team officials must submit a final financial report to the Executive by April 30th. Parents are not allowed to profit from fundraising therefore all team funds must be spent. Parents are allowed to receive refunds to the maximum of their individual team fees.

If a player is no longer with the team due to medical reasons, injuries or leaves the Association before January 31st, a prorated team fee is refunded.

Guidelines

Team budgets will vary each year depending on the activities planned. Team officials are instructed to demonstrate sensitivity around limitations of the time and money that families are able to contribute (per child, per season).

Rep C

As a general rule the following parameters for the budget (based on 15 players per team) for each Recreation Divisions are:

Hockey 1 - \$2000 - \$2500 with a Team Fee of \$150.00



Hockey 2 - \$3,000 - \$4,000 with a Team Fee of \$175.00
Hockey 3 - \$4,000 - \$5,000 with a Team Fee of \$200.00
Hockey 4 - \$5,000 - \$7,000 with a Team Fee of \$225.00
Atom - - \$6,000 - \$9,000 with a Team Fee of \$275.00

Pee Wee - \$6,000 - \$9,000 with a Team Fee of \$325.00
Bantam - \$7,000-\$10,000 with a Team Fee of \$350.00
Midget - \$7,000-\$10,000 with a Team Fee of \$375.00

If the above team fee amounts are insufficient to carry out planned activities then the team should include fundraising to ensure a balanced budget.

Rep A

Team budgets at the Rep A level can be expected to involve a greater commitment of resources. As a general rule the following parameters for each Rep team are:

Atom & Pee Wee A1/A2 - \$17,000 - \$20,000
Bantam A1/A2 - \$24, 000-\$28,000
Midget A1/A2 - \$26,000 - \$29,000

The above parameters exclude carding fees and below coach stipend.

Rep A budgets can include up to the prescribed amount per division for non-parent coach expenses during the regular season. Monthly payments of the amount/6 months are to be made.

Division	Level	Maximum Fee
Atom	A1	\$3,000.00
	A2	\$3,000.00
PeeWee	A1	\$4,000.00
	A2	\$3,000.00
Bantam	A1	\$6,000.00
	A2	\$4,000.00
Midget	A1	\$6,000.00
	A2	\$4,000.00
Juvenile	A	\$1,000.00

Tournament Travel – Non-Parent Coach Expenses (Rep A and Rep C)



Policy: E03
Adopted: July 19, 2006
Last Amended: December 1, 2015

Coach expenses for non-parent coaches are to be included to ensure that actual travel tournament costs are covered (hotel, bus, ferry) and up to \$100 in gas for tournament travel only. All other gas expenses or dryland training are included in the stipend amount.

Food or portion of maybe included for tournament travel expenses at the discretion of the team; however they are not to exceed \$10.00 for Breakfast, \$15.00 for lunch, \$25.00 for dinner. No alcohol is to be included in the reimbursement amounts and receipts must be provided to the team treasurer prior to reimbursement.

Fixed expenses must be calculated in the budget such as Jersey and first-aid rental, NDMHA hosted tournament fee, socks, Parent Auxiliary donation and league referee fees. Teams are encouraged to refer to and use the sample budget template available on the North Delta hockey website.