

## Player Registration Step by Step:

The following steps take you through player registration at Johnson County 3&2. Player registration opens December 1<sup>st</sup> for the subsequent season.

1. To register as a player in our program, select the Register Now button. This initiates your registration session.
2. Select the Category for which you wish to register. Once the category is selected, the registration form options display.

If your team manager has signed up your team, you will be able to select your team in a future registration step. If you are not affiliated with a team, you will simply select the grade level for which you wish to register as an individual player (generally this is the grade level in which your child is currently enrolled), and you will work with the league on placement from that point forward. Player placement is not guaranteed. If you do not find or are not placed on a team, your player fee will be refunded.





The screenshot shows the website's navigation menu with options: Association, Team, 2013 Summer, 2013 Tournaments, 2013 Camps, 2012 Fall, and + Tab. A sidebar on the left contains links for Home, About 3&2, Calendar of Events, On-Line Forms, and Documents / Forms. The main content area features a 'Welcome to The 3&2 Baseball Club' message dated 10/19/2012. Two orange buttons are visible: 'REGISTER NOW' and 'REGISTER YOUR TEAM'. A dropdown menu for 'Select a Registration Category:' is open, showing options: (CHOOSE), (CHOOSE), ALL, Events Registration, and Spring-Summer Baseball. Two callout boxes provide instructions: 'Step 1: Click Register Now.' points to the 'REGISTER NOW' button, and 'Step 2: Select the category you're registering for' points to the dropdown menu.



## Registration & Account Setup

Players at 3&2 register for baseball by grade level, starting with Pre-K T-Ball all the way through our High School baseball programs. Registration works the same for all levels.

- After you have selected your registration category, find the registration form organized by grade level that you wish to sign up for and select the Begin Registration button. The Account Sign In screen displays.

Online Registration System  

Select a Registration Category: Spring/Summer Baseball

Start by clicking the "Begin Registration" button for the program in which you wish to register.

**2013 Summer T-Ball Player Registration (Players Only)**

Players/Families use this registration form after your team has been registered to sign-up for 2013 Spring/Summer baseball at 3&2. If you are not affiliated with a team, sign up with this form and the league will help you get placed on a team in need of players.

Base Cost: \$82.40

Opened: 12/01/2012 Late date & fee: 04/05/2013 \$25.00 Closes: 07/01/2013

Open to: Boys and Girls

In Grades: Pre-K to 12 for 2012-13 School year

[Begin Registration](#)

**2013 Summer Kindergarten Player Registration (Players Only)**

Players/Families use this registration form after your team has been registered to sign-up for 2013 Spring/Summer baseball at 3&2. If you are not affiliated with a team, sign up with this form and the league will help you get placed on a team in need of players.

Base Cost: \$113.30

Opened: 10/01/2012 Late date & fee: 02/09/2013 \$25.00 Closes: 07/01/2013

Open to: Boys and Girls

In Grades: Pre-K to 12 for 2012-13 School year

[Begin Registration](#)

Every member at 3&2 creates an online account that tracks and records all league activities for you. The first time you register with us, you may need to create an account. Creating an account is simple. Just enter an email address that you would like to associate with your 3&2 activities, and follow the steps on the screen to establish your account. If you have already created an account, enter your email and password and click the Sign In button and proceed to step 4.

### Account Sign in

Please sign in to continue with the registration process.

New Registrants - Enter your **EMAIL ONLY** and click Sign in. A temporary password will be emailed to you. Once logged in, you can change your password.

Forgot your Password? - Enter your **EMAIL ONLY** and click Sign in. Your password will be emailed to that address.

**Sign in**

Email:

Password:   
(Case sensitive)

[Sign in](#)

[Click Here](#) for help.

#### PLEASE VERIFY YOUR EMAIL ADDRESS!

You must enter a valid email address to receive your password.

[Click here](#) if you have trouble logging in with the password that was emailed to you

#### Note:

Please be sure to check your "Junk" or "Bulk" folder for the password email. Email providers often incorrectly flag mail from this site as bulk email. If this happens to you, be sure to specify that future mail from this site be placed directly in your Inbox.



- Once your account is setup and/or you have signed in, you'll sign up your child by selecting the Add Child button. The Participant Information window is displayed.

**Note:** In subsequent seasons or for other events in the same season that 3&2 administers (ie..camps), once you've registered your child once, you'll simply click the Register button that's created for each child in your family and the Participant Information page will automatically load your child's demographic info. (name, DoB, gender, etc...) on the next form. This dramatically accelerates the registration process year over year.

### Register Family Members



in: "2013 Summer Kindergarten Player Registration (Players Only)"

#### Member(s):

INELIGIBLE - Neil Rutkowski

#### Children:

ELIGIBLE - REGISTER - Avery Rutkowski

ELIGIBLE - REGISTER - Bubba Rutkowski

ELIGIBLE - REGISTER - Grant Rutkowski

ELIGIBLE - REGISTER - Jacob Rutkowski

#### Instructions:

To register an eligible individual for the 2013 Summer Kindergarten Player Registration (Players Only) program, click  ELIGIBLE - REGISTER left of their name and complete registration information .

INELIGIBLE = Member does not qualify for the program. Place your mouse over the button to view the cause. Click to edit the member record, if necessary.

- Fill out the Participant Information and Supplemental Information form and click Submit Information.

### 2013 Summer Kindergarten Player Registration (Players Only)

#### Participant Information

Enter your child's information here.

How This Information Will Be Used: The information you provide will be kept on our secure servers and NEVER shared with any third party outside of this organization and the company that hosts this website. Your personal information will only be viewed by members and technical personnel with the appropriate clearance and password. If you do NOT want certain personal information to be viewable online, choose the "Private" selection next to this information.

**First Name:**  **Last:**   
**Address:**   1.  
**City, State, Postal:**     
**Country:**

**Home Phone:**   1.  
**Work Phone:**   1.  
**Cell Phone:**   1. **Provider:**  2.

**Email Address:**   1.  
(Separate multiple email addresses with a comma)

**Do Not Email:**   
(If checked, you will not be included in any email sent from this site which may include reminders, game change notifications and other important or urgent messages)

**Gender:**  Male,  Female  
**Date of Birth:**   
NOTE: please double check this entry as you will not be able to correct it after the form is submitted.

**School Grade:**   
Enter school grade during the 2012-13 school year.

If you have ever been issued a unique identification number by your organization, enter it below. If not, leave this field blank.  
**ID:**

**Remind me of:**  Games  Practices  
If checked, you will receive a reminder email the day before each event your teams are involved. Grayed options indicate that it is club policy that all members receive reminders for that event type.

Fields marked with an (\*) are required for registration.

1. The dropdown menu can be used to indicate how you want the information to be used. "Private" means no one other than club administrators can view the information. "Roster" indicates that this information will only be displayed on rosters according to the viewing policy (password protected) set for

### 2013 Summer 1st-2nd Grade Player Registration (Players Only)

#### Supplemental Information

**Grant Rutkowski ( 1485422)**

Read and scroll down to accept the following agreement:

**WAIVER AND RELEASE OF LIABILITY**  
 In consideration of being allowed to participate in any way in The 3&2 Baseball Club of Johnson County, the undersigned:  
 Agrees that prior to participating, he/she will inspect the facilities and equipment to be used, and if he/she believes anything to be unsafe, he/she will immediately advise coach or supervisor of such condition(s) and refuse to participate.  
 Acknowledge and fully understand that the participant will be engaging in activities that involve risk of serious injury, including permanent disability and death, and severe social and economic consequences that may result from such activities.  
[Click here for a printable agreement](#)

If you are affiliated with a team, choose it from the list below. If you are signing up as an individual, disregard this question.

Enter the managers name for placement / team formation if known: \*

**Select Grade Level:** \*

**Player History:** \*

**High School Boundary Area:** \*

**What school does the player registering attend? \***

Please add any other comments that would be helpful to the league for your son or daughter's placement in our program. \*

Fields marked with an (\*) are required for registration.

**Note:** We would encourage you to enable the texting and email options so that your team and the league can fully communicate to you about game status, practice/game reminders, and other important league information.



## Payment

After you have registered your son or daughter and reviewed your information, you have three options.

- You can register another player to another team if you have multiple kids in the program.
- You can pay for your registration by credit card.
- You can mail in a check to the PO Box listed.

The player is not eligible to participate in any games until payment is received.

### 6. To pay by credit card, click the Pay Now button.

**REGISTRATION REVIEW**  
**3&2 Baseball - 2013 Summer 1st-2nd Grade Player Registration (Players Only)**

NOTE: REGISTRATIONS NOT COMPLETE OR VALID UNTIL WE RECEIVE YOUR PAYMENT. Please follow the payment instructions below once you've reviewed your entries.

The cost for this program is \$199.55. Your family's total amount outstanding for all registrations and purchases so far is \$375.55.

Please pay online in our secure credit card processing center. If you have more participants to register, you may continue the bottom of this page and later pay for them all using the "Pay Now" button after you've completed the last one.

Click Pay Now, then fill out secure payment form.

**Payment Information**

**Billing Address:**

First Name: Neil Last: Rutkowski  
 Address: \_\_\_\_\_ (optional)  
 St, Postal: Shawnee KS 66218  
 Country: UNITED STATES  
 Phone: \_\_\_\_\_  
 Email Address: neilrutkowski@3and2baseball.com

The address entered above is the same as that on file with the credit card company or bank

**Items**

Qty	Description	Unit \$	Total
1	Grant Rutkowski - 2013 Summer T-Ball Player Registration (Players Only)	\$185.00	\$185.00
1	Grant Rutkowski - 2013 Summer 1st-2nd Grade Player Registration (Players Only)	\$190.55	\$190.55
		Subtotal:	<b>\$375.55</b>
		Applicable KS Sales Tax:	\$0.00
		<b>Total to Charge:</b>	<b>\$375.55</b>

**Payment Information:**

Payment Type: Select  
 Credit Card Number: \_\_\_\_\_ Expiration Date: Mo Year CW Code: \_\_\_\_\_  
 Submit Payment Cancel

**Note:** After submitting this form, you will be directed to an order confirmation page which you can print for your records. In addition, you will receive a confirmation email detailing the transaction.

### 7. Once you complete the form and select Submit Payment, you will receive a registration confirmation and your registration is complete. Your eligibility status to participate in the summer program is set to "eligible".