

Westfield Youth Hockey Association
Board Meeting Minutes
November 8, 2012

Executive Board Members Present:

Paul Labbe, President
Bob Jacques, 1st Vice President
Todd Jensen, 2nd Vice President/Ice Scheduler
Meg Bacon, Director of Finance
Tim McMahon, Director of Communications

Appointed Board Members Present:

Jennifer McMahon, USA Rep
Steve Jarvis, Treasurer
Heather Schnopp, Registrar

Team Reps Present:

Novice, M3 (white & black), M2, M1, S3, S2, S1, PW3, PW2, PW1, B2, B1

Meeting began at approximately 6:30 p.m.

A motion was made and passed to accept the minutes from the October meeting.

President's Report: (Paul Labbe)

- Schedule Update
 - A draft of the schedule was provided to the organizations to review
 - Based on initial review, there were many issues found that needed resolution and these were being documented and sent back to the scheduler
 - Those teams that do not have games scheduled for the weekend of 11/10 and 11/11 will not have games scheduled
 - An email was drafted to the GSL from WYH regarding the unacceptable schedule situation
 - We will continue to try to make open ice on the weekends available for practices, however this may be found out with very short notice
 - The schedule will be discussed at the next GSL meeting which is the week of 11/12.
- Tullo Donations
 - Scott Tullo's mother-in-law tragically lost everything as a result of Hurricane Sandy. Her house was affected by the fires in Queens, NY. The entire community has been devastated by the huge losses and as colder weather is approaching was in need of warm items to help them get by.
 - An impromptu donation program was set up on Sunday, November 4 where the organization collected a truck load of donated items.
 - These items were taken down to the community the following week and were immediately disbursed to those in need.
 - The family and community was very appreciative, thanks to all whom helped.
- Social Committee
 - The last social committee meeting was held on November 1, the next meeting will be on December 3rd at 6:30pm.

- Anyone that would like to get involved to help plan the event is more than welcome to attend. Please contact Paul Labbe or Jen McMahon to get added to the committee distribution list.
- We are actively working on solidifying the date and location of the event as well as getting corporate sponsorships in place.
- Money raised will be used to help defer costs of tournaments next season
- Team Reps will be given tickets at the December Board Meeting. This year we will not be doing ticket order forms, the reps will be responsible to account for tickets that cover a certain number range.
- In-House League
 - The In-House league will be run again this year.
 - There have been some interest already raised, registration will be handled online and is available to kids age 8-14.
 - This league is intended for those whom are new to hockey or can't make the financial/time commitment to a full season. No rostered players will be allowed to play.
 - The session will start Sunday, 1/29 from 6-7pm and will run for 9 weeks, program is available for 32 skaters.

Vice President Report: (Bob Jacques)

- LTS/LTP session 1 will be coming to a close on 11/10 and session 2 will start on 11/17. The first session went well, we are looking for more kids to be signing up for session 2 now that fall soccer has ended.
- The Fire and Ice Tournament is set for Martin Luther King weekend (1/18-1/20)
 - The tournament will be limited to the Squirt level only.
 - Martha M is looking to transition off of the planning team and Kerry Foyle has graciously stepped up to start the transition process and take over for Martha.
 - The first planning meeting will be on Wednesday, 11/28 at 6:30 pm
 - Keep in mind that we will need volunteers especially from the Squirt level parents to make the event a success.
 - Team Reps should start thinking about basket themes for the Raffle baskets, teams will need to commit to a theme at the December Board Meeting.
- Coaching Certifications
 - We will be monitoring that all certifications (patches and modules) are complete and up to date
 - Team reps please remind your coaches to complete these requirements.

Ice Scheduler Report: (Todd Jensen)

- Reminder – if open ice is used for scrimmages, complete the Scrimmage Request Form and give to the front desk at Amelia so that they can arrange the locker rooms appropriately
- If Refs are needed for independent games, contact Todd and he will help you acquire them
- WYH has contracted some 60 minutes sheets of ice on Sundays at 2:30 pm at the Olympia, there may be a need to play home games on this ice

Director of Finance Report: (Meg Bacon)

- \$106,452.66 is the balance at this time.
- The second session ice payment for the Novice players is coming due, \$200 unless all 3 sessions were paid at the beginning. Payments can be made online.
- Ref and Time Keeper money was distributed to all team reps to cover the first 10 games of the season. Additional money will be distributed once the schedule is finalized.

- If Refs are only covering 1 game, the fee is \$3 more. A list will be put together for the team reps to indicate which games these are so that they will have the additional funds accounted for.

Communications Report (Tim McMahon)

- The website has been updated to account for all outstanding balances. A reminder email will be generated 7 days prior to the due date.
- Game write-ups should be submitted by Tuesday of each week so that they can be sent to the Newspaper on Thursday. Game write-ups are available on the website if samples are needed.

GSL Report: (Tom Roskey)

- Going to a new style game sheet – 3 copies. When the new sheets arrive and the referees must have a copy, make a copy at the rink.
 - Team Reps will be given a couple of blank game sheets so that in instances when a rink does not have a game sheet, the games will not be held up.
- Bantam Playdown applications had to be in by 10/15
- Squirt – Pee wee Playdown applications due by 10/30
- Checking/Angling Coaching Clinic with Roger Grillo
 - Monday October 22, 7pm Olympia rink 3.
 - Clinic will be held on the ice
 - For all coaches – Mite through Midget
- Novice Jamboree Dates set
 - Need organizations to host
 - Session 1 – 12/9
 - Session 2 – 1/27
 - Session 3 – 3/10
- Blunt Park ice costs were incorrect
 - 60 min = \$129
 - 80 min = \$162
- Mite games will be played using (2) referees and (1) timekeeper. Additional cost of approx. \$14 per team per game.
 - Games will be played cross ice
 - Referees will drop the puck for face offs after goals and will throw puck into a corner on stoppages.
- WTM granted a medical waiver for a female Bantam aged player to play on their Pee wee team due to height and size.
- WTM Midget teams red and black will be allowed to share players between the (2) teams due to a sudden decrease in their available players.
 - If a player is suspended, i.e. a red team player is suspended while playing for the black team, that player may not return to play before sitting out for that team. If their next game was with the red team they cannot play until they have sat out a black team game.
- Last batch of rosters submitted by Westfield, the signatures are not legible. Copies are too light. Please resubmit them
 - Per Alan Wright – there was an issue with the printer toner which was corrected and remedied.
- **Rosters are due. If they are not received by 10/27, the start of the regular season, teams will forfeit.**
 - **Midget rosters are past due**

USA Hockey Report: (Jennifer McMahon)

- Reminder to all coaches that Modules are online and must be completed
- Any coach or volunteer that has not submitted a CORI form must complete a form and place it in the USA Hockey folder at the rink along with a photo copy of your license.

- Official / Signed Rosters have been received back. Copies of them have been placed in the Team Rep folders. Please contact Jen McMahon if you need an electronic version of the original signed roster as the copies are very light and it is difficult to see the signatures clearly.

Merchandise Report: (Brenda Labbe)

- The Apparel order for the outstanding jerseys is en route
- The Coaches order has been placed and is expected in the coming weeks
- The merchandise sales have been high this year and the website is working out very well.
- The additional Adult Size Socks have come in and Brenda is handing them out to those that needed them.

New Business

- No new business was reported

Meeting was adjourned at 7:50 p.m.