

Westfield Youth Hockey Association  
Board Meeting Minutes  
September 13, 2012

**Executive Board Members Present:**

Paul Labbe, President  
Bob Jacques, 1<sup>st</sup> Vice President  
Todd Jensen, 2<sup>nd</sup> Vice President/Ice Scheduler  
Meg Bacon, Director of Finance  
Pam Bussell, Secretary

**Appointed Board Members Present:**

Jennifer McMahon, USA Rep  
Tom Roskey, GSL Rep  
John Danahey, Head Coordinator  
Heather Schnopp, Registrar  
Keith DuBoff, Team Rep Coordinator

Meeting began at approximately 6:30 p.m.

A motion was made and passed to accept the minutes from the August meeting.

President's Report – Paul Labbe

Pink tape has been ordered for Breast Cancer Awareness Month. This is the 3<sup>rd</sup> year WYHA has supported this cause.

Team Reps: Every team has a team rep. If you are unable to attend a monthly meeting, please get another parent to attend in your place. The communication between the Board and the parents is our most important asset. Please provide families with information received at the Board meetings via email. If parents have questions, please ask those questions at upcoming Board meetings and report back. Also, please recommend that parents visit the USA Hockey website under “Players” please click the subsections “Parents Community” regarding fair play, conduct, code of ethics, etc.

Vice President's Report – Bob Jacques

The next coaches' meeting is mandatory. It will take place Sunday, September 23<sup>rd</sup>. At this time, all head coaches have been placed. A head coach meeting took place as well. Our Head Coach Coordinator is John Danahey.

Upcoming clinics: Level 1, October 7<sup>th</sup> at the Holyoke Conference Center, Level 2, October 28<sup>th</sup> at AIC, and Level 3, October 14<sup>th</sup> at the Holyoke Conference Center.

Age Modules are on line for all coaches. All coaches must do this, unless they are coaching the same age level they coached the year prior. Age modules must be completed by December 31, 2012.

LTS/LTP will begin on Saturday, September 22<sup>nd</sup>. \$75 per session or \$200 for all three sessions. Each session is 8 weeks.

Student Coaches: Must be 14 years old to volunteer for hours. Must have a student coaches application approved by Bob Jacques.

2<sup>nd</sup> Vice President/Ice Scheduler – Todd Jensen

### Ice Scheduler Report

Practices have begun. As explained last month Peewee and Squirt teams will take advantage of the extra half of the ice while we have smaller numbers of Novice skaters. If we get to a large enough level in the Novice division these “bonus” practices will be removed.

**Open Ice Dates and Times (Currently):** These are all dates there will not be GSL games. We will also get additional ice back from the GSL that was not used for games that can be used for independent games. The ice is covered by the organization, but officials are the responsibility of the teams.

Saturday, October 20th -

9:20 (80 min)

10:50 (60 min)

Sunday, October 21st -

9:20 (80 min) - BANTAM I

10:50 (60 min)

Sunday, November 25th -

9:20 (80 min)

10:50 (60 min) – PEEWEE I

Saturday, December 29th –

9:20 (80 min)

10:50 (60 min) – MITE 3

Sunday, December 30th –

9:20 (80 min)

10:50 (60 min)

**Scrimmages:** Teams must fill out the scrimmage request form (found under documents on the WYHA web site) and turn it into the Amelia Park so they know how to assign locker rooms (typically 2-3 weeks if possible.) We will need to have a similar structure in place for the Olympia if we have any independent games there.

**Officials for Scrimmages:** Please email me and I will request officials. The more advance notice the better. (Typically 2-3 weeks if possible.)

Director of Finance – Meg Bacon

\$159,563.00 is balance at this time; however, we still have to pay the ice bill and bill for new jerseys.

Each team rep will be contacted as to fees, etc.

Ice fees due January 15<sup>th</sup>, 2013 will be posted in October.

Director of Marketing – Tim McMahon

Team reps please look at your team pages. If you need help, please let Tim know.

Remind families to use our mobile version of the web page.

Team reps get in touch with Tim for passwords. You contact him via email.

Game Write-Ups: The paper will continue to do our Game Write-Ups. Please have a parent from each team volunteer to do game write-ups for each game.

We need feed-back as to on-line payments. Let Tim know your questions and or concerns as this is a new feature.

GSL Report – Tom Roskey

Statistician's Report: If players listed on suspension list are no longer playing or no longer with an organization, let Barbara know. Midget - Sorel. Game Misconduct and Fight from 11127

- 1 game; Bantam - Pierrello. Game Misconduct and Fight from 3/24 - 1 game. SUSPENSIONS must be served first game of 2012-2013 season.

District Playdown: Midget 10/19 - 21 (application due 9/24); Bantam 11/9 - 11 (application due 10/15); Squirt - Pee wee 11/30 - 12/1 (application due 10/30).

District 6 Report: NO underage players at Squirt level (USA / Ma rule change).

Scheduler's Report: Midget - season posted; Mite - Bantam (nothing to report).

Evaluation weekends: GSL evaluation round pricing and payment information handout; As soon as the ice and schedule has been created, a sheet will be created that designates when and where an organizations will be responsible for the collection of game sheets; and Westfield brought to light the omission of Thanksgiving weekend for a League wide shut down. This has been corrected. O games 11/24 - 25 except for 4 Midget teams already scheduled (this does not impact Westfield).

Old Business: Scholarship recipients not yet posted on website; Mite jamboree - Amherst, Ludlow, Capitals and Pioneer Valley have agreed to host at the end of the season; Online rosters - still looking at. Barbara wants all inquiries to go through her; and on going - Organization's jersey given to Dan Haggerty to be displayed at Mass Mutual Center.

Referee contract almost completed. Change in fee this season, but next season there will be a \$1 increase. If a referee is only scheduled for a single game there is a \$3 increase per referee. This applies to independent games. This is effective immediately. If you wish to challenge a player - must be done prior to the 3<sup>rd</sup> period. Referees are supposed to be more accommodating to the challenge.

New Business: USA Mass Hockey ADM Cross Ice Dividers (1 set) being given to GSL and will be used at the Olympia. Possibly used for Mites only. Dividers would go across the red line to divide the 2 playing surfaces (no center skill zone). Organizations asked for feedback on type of playing surface. Half ice vs. Cross ice? Evaluations would still be done the standard way of splitting ice into thirds.

Red, White and Blue Mite C jamboree 2/10 in Marlboro (listed in Ma Guide).

CORl screening contact: John Tobin (Ma Hockey General Council) [jtobin@mahockey.org](mailto:jtobin@mahockey.org)

Grow the Game contact: Kevin Kavanaugh (Ma Hockey Executive Director) [kevink@mahockey.org](mailto:kevink@mahockey.org)

Bruins contact: Mike Dargin [mdargin@bostonbruins.com](mailto:mdargin@bostonbruins.com)

Falcons contact: Bob Oliver

Next GSL meeting on 10/11 0 at the Olympia 7pm

GSL Evaluation Round Information All Head Coaches or their designee must check in at the Olympia Ice Center (regardless of where their teams are playing between 9:00 a.m. - 3:30 p.m. Saturday or 9:00 a.m. - 3:30 p.m. Sunday).

Organizations must submit payment to the GSL by October 1st for each team. Mail checks to (only one check per organization, payable to the GSL):

Jim Matroni

819 Southwest Street Feeding Hills, MA  
01030

Costs are the following (includes, ice, officials, and time-keepers for both)

Bantam - \$740 per team Peewee - \$730 per  
team Squirt - \$725 per team Mite - \$320  
per team

Organizations must submit the following information on each head coach via email by September 23rd to [toddtjensen@yahoo.com](mailto:toddtjensen@yahoo.com) so passwords and usernames can be created (one e-mail per organization):

Level (Bantam A or B, Peewee A or B, Squirt A, B or C, Mite A, B or C) Team (Organization name and team color if more than one team in division) Head Coach (First and Last Name)

Email

Teams are encouraged to score as many goals as possible during the evaluation round. (These are not the weekends to hold back).

Games will follow this format.

1.5 minutes of warm up

26 minute running clock games (no periods or timeouts) Teams will play as if it is the 2nd period (long change) Penalties will be 1:30

2 minutes for handshake.

Timekeepers are responsible for getting scores to the appropriate location. Coaches and officials should check and sign game sheets prior to exiting the ice.

USA Hockey Report- Jen McMahan

The new deadline for rosters is October 15<sup>th</sup>. This is sooner than normal. There are no fees this year for rosters.

Coaches are only allowed to do one patch (coaching level) per year. Coaches will be reimbursed for clinics up to Level 3. If you take a Level 4 clinic, WYHA will not reimburse 100% unless USA Hockey mandates a Level 4 is necessary.

Travel Permits: Remember you must have a travel permit if you travel out of state for tournaments. Fill out the travel permit and email the same to Barbara Wright for insurance purposes 3 weeks prior to travel.

#### Equipment Report.

Water bottles have been distributed to coaches.

First Aid Kits are not all completely handed out as of yet. We are in the process of purchasing a couple of new ones. If you have a game or scrimmage, let Paul know and he will get one to you.

We will be purchasing additional goalie sets for Squirt 3 and all mite teams.

#### Merchandise Report-Brenda Labbe

All teams have received uniforms. Please check name plates to ensure edges are sewn.

Everyone has received socks as well. If your socks are the wrong size, you may turn them in for a different size.

Web Store: Up and fully operational. If you need the old logo, let Brenda know.

#### New Business

WYHA received an anonymous donation for a Breast Cancer Scholarship for WYHA families who have been affected by breast cancer in their immediate family. Please send Paul an email and the monies will be divided amongst those families and it will go to towards the January 15<sup>th</sup> ice bills.

Meeting was adjourned at 8:43 p.m.