

**WESTFIELD YOUTH HOCKEY ASSOCIATION
BOARD MEETING MINUTES
September 8, 2011**

EXECUTIVE BOARD MEMBERS PRESENT:

Paul Labbe, President
Bob Jacques, 1st Vice President
Steve Jarvis, Director of Finance
Todd Jensen, 2nd Vice President/Ice Scheduler
Jeff Koziol, Director of Communications
Pam Bussell, Secretary

APPOINTED BOARD MEMBERS PRESENT:

Jennifer McMahon, USA Rep
Keith Duboff, Team Rep Coordinator
Heather Schnopp, Registrar
Chris King, Safety Coordinator

Meeting began at approximately 6:35 p.m.

A Motion was made and passed to accept the minutes from the August meeting.

PRESIDENT'S REPORT: (Paul Labbe)

- We have several openings available for Board Appointed Positions: Treasurer, Assistant Secretary and Equipment Manager. If you are interested, please contact a board member.

1st VICE PRESIDENT'S REPORT: (Bob Jacques)

- Head coaches meeting has been conducted. All rules and guidelines were discussed in regards to USA Hockey. Coaches will have to take on-line age modules. All CORI forms must be turned in.
- LTS/LTP starts September 24, 2011. 3:00 p.m. for LTS and 4:00 p.m. for LTP. We are in dire need of coaches for LTS.
- Fire and Ice will take place on January 13, 14 and 15, 2012 for mites and squirts. More information to follow.

ICE SCHEDULER REPORT: (Todd Jensen)

- WYHA schedule is out. Practice schedule may change. Please check the website often for any changes. We suggest you do not print the schedule, but check it on a weekly basis in case of changes.
- Deadline for NPD is October 1, 2011. Each team is allowed 4 dates.
- Notify GSL with intention to play in State Play Downs (squirts through bantam). GSL will not schedule games during State Play Downs.
- Midget schedule is set and posted on the GSL website.
- The evaluation schedule will be out by September 15 for the first weekend of games. Games will be 27 minutes with a running clock.

DIRECTOR OF FINANCE REPORT: (Steve Jarvis)

- 1st ice payment is due at 1st practice. Mini-mites \$200; Mites \$500; Squirts and PeeWees \$600; Bantams \$650.
- Calendar raffle is due at that time as well. \$100 per family or 20 raffles at \$5 each. 100% goes back to teams for use in tournaments.
- Goalie discount is \$100 off the total this year. \$50 off first bill and \$50 off second bill.
- We should have final numbers for second ice bill by October meeting.
- We have a \$3,000 increase or 4% from Amelia Park for ice fees.
- Coaches will be reimbursed for USA Hockey registration and age modules. This will be deducted from the players ices bill, unless they do not have a player with us.

COMMUNICATIONS REPORT (Jeff Koziol):

- Cutting over to new website in the next couple of days. Todd Jensen and Tim McMahon have worked on website. There will be team pages and practice schedules and the option to receive email and text reminders.
- Hockey Swap took place on August 27, 2011. It was moderately successful. Thank you Keith Duboff for helping. Next year we need to promote this better. At any rate, 15 families benefited from the swap. We will continue to do this next year.
- A new newsletter will come out in the next 2 weeks.
- WYHA Group on Facebook will be reconstructed and a new group will be set. This will be another avenue to let folks know about what is going on.

GSL REPORT (Tom Roskey-not present):

- Next meeting is Wednesday, September 15, 2011.

USA HOCKEY REPORT (Jen McMahon):

- CORI forms for any new coach, please place in Jen's envelope.
- There is a slight decrease in fees due on age modules.
- Patches – no charge for patches this year. You must request patches on-line.
- There is no fee for travel permits this year. Please email Barbara Wright with out of state games or games in Canada. There is a form in the coaches book and on-line.
- PeeWee, Bantams and Midgets rule changes – no head shots – accidents or on purpose. Player will receive game misconduct.
- Age Modules must be done in addition to certifications. You will have 30 days to take age modules. They must be completed by December 31, 2011. 8 and under available September 6; 10 and under available September 13; 12 and under available September 20; Bantam and Midgets available September 27, 2011. If they are not completed and patched by December 31, 2011, cannot coach.
- Please give receipts to Jen to reimbursement in regards to USA registration and age modules.

MERCHANDE REPORT (Brenda Labbe):

- Socks have been purchased and will be distributed to teams.
- Jerseys ordered in May will be distributed to teams this week.
- New canvas bags available with WYHA logo on each side at \$65 each. Please add an additional \$5 for personalization.
- If you need information on sizes, please let Brenda know.

EQUIPMENT REPORT:

- Water bottles have been purchased and are ready to be distributed. Squirts, PeeWees and Bantams will use water bottle caddys. Mites will be required to use their own bottles to initiate the use of individual water bottles as suggested by USA Hockey.
- We are now responsible for our own pucks. There will be one large bucket of black and one large bucket of blue pucks. The last team to use the pucks will be responsible to put them away. Please make sure pucks do not go home with players.
- First Aid Kits are going to be put together by our new Safety Coordinator, Chris King. They will cost the organization \$90 per bag.
- A motion was made and passed to approve \$2,000 for new, more advanced first aid kits for the organization.
- 15 bags will be ordered a.s.a.p. and distributed to teams.

NEW BUSINESS:

- Mite parent meeting will take place prior to games to discuss season and ADM.
- PeeWee parent meeting will take place prior to games to discuss new checking rules, show video and make sure players, parents and coaches are aware of new rules and ensure everyone is properly educated.
- There will be a meeting at the end of the month for all coaches to attend, head coaches and assistant coaches. Items on agenda for the meeting are safety and administrative duties. The meeting will be posted on the website.
- Big E/Westfield Day is September 29, 2011. Sign up with Amelia Park if you would like to march in the parade.
- We have received an anonymous donation of \$750 for one or more WYHA family who has been affected and/or suffering from breast cancer. Please see details on the website and contact a board member to be considered.
- October is Breast Cancer Awareness Month ~ we will distribute pink tape to all players to use during the month.
- Last year we had 162 skaters. This year we are at 181. That is a 10% increase. Numbers are up in each age bracket with the exception of mites. This is our largest mini-mites group to date. Enfield has entered teams into the GSL novice group and midget division.
- Pictures will take place on October 19 and 20 this year. We will be using a new company, All For One Photo.
- There is a new sanitation system at the rink. This system is used daily in the morning to sanitize the locker rooms.
- The meeting was adjourned at 8:10 p.m.