

**WESTFIELD YOUTH HOCKEY ASSOCIATION  
BOARD MEETING MINUTES  
November 11, 2010**

**EXECUTIVE BOARD MEMBERS PRESENT:**

Paul Labbe, President  
Bob Jacques, 1<sup>st</sup> Vice President  
Todd Jensen, 2<sup>nd</sup> Vice President/Ice Scheduler  
Steve Jarvis, Director of Finance  
Jeff Koziol, Communications Director  
Pam Bussell, Secretary

**APPOINTED BOARD MEMBERS PRESENT:**

Keith Duboff, Team Rep Coordinator  
Tom Roskey, GSL Representative  
Jen McMahon, USA Hockey  
Heather Schnopp, Registrar  
Brenda Labbe, Merchandise Coordinator

**TEAM REPS PRESENT:**

Mite 1, Mite 2, Squirt 1, Squirt 2, Squirt 3, PW1, PW2, B1

Meeting began at approximately 6:35 p.m.

A Motion was made and passed to accept the minutes from the October meeting.

**PRESIDENT'S REPORT: (Paul Labbe)**

WSC Division 3 season has started. Similar to last year, please be aware of WSC games. Division 3 requires players to be in locker rooms at a certain time. When this happens, WYHA practice locker room may be impacted. We may have to double up or use the party room with a curtain.

In regards to Amelia Park, please be mindful of the parking lot. Do not leave purses, etc. in the front seat of your vehicle to tempt a break-in. We have not had a break-in this season and if we are diligent in keeping valuables out of sight, we may not. Please keep this in mind at all rinks.

Safety Program – WYHA has had an increased number of injuries. Last year we voted in a Safety Director. This year, we will do the same. We would especially like to educate our coaches on the signs to look for with a concussion and what to do when a player is injured. We would like to also educate coaches regarding MRSA and H1N1.

### **1<sup>st</sup> VICE PRESIDENT'S REPORT: (Bob Jacques)**

LTS/LTP – Session 1 ends this week. Session 2 begins 11/20. We should have a larger turn-out.

Fire & Ice – 1<sup>st</sup> planning meeting is November 15, 2010 at 6 p.m. Martha will head up the meeting. All WYHA teams will donate a basket for the raffle. It would be helpful if all parents volunteer their time for the tournament as this tournament is a fundraiser for our entire organization, even though Mites and Squirts are the only teams to play, all teams benefit from the tournament. We especially need volunteers when 2 non-Westfield teams are playing.

### **ICE SCHEDULER REPORT: (Todd Jensen)**

Once the GSL schedule is posted on the website, which should be this coming Sunday, Todd will update WYHA practice ice schedule.

### **DIRECTOR OF FINANCE REPORT: (Steve Jarvis)**

Mites, Squirts, Peewee: \$500 due on January 1. Total ice bill of \$1,100 compared to \$1,150 last season. (\$166.67 per month)

Bantams: \$600 due on January 1. Total ice bill of \$1,300 compared to \$1,350 last season. (\$200 per month)

Mini-Mites: As a reminder, Mini-Mites are \$200 per session (3 sessions in total).

\* Place ice checks in either Pam's or my envelope at the rink. NO CASH. Also put in memo line players name and team played for. This makes it so much easier for us when crediting accounts.

### **COMMUNICATIONS REPORT (Jeff Koziol):**

Game Write-Ups for Westfield Evening News. Some teams still do not have anyone assigned to do team write-ups. The write ups are good publicity for our organization and the kids are thrilled to see their names in the paper.

Last year we invested \$440 for a registration banner to hang over the town green. This year, hanging anything over the town green may be impossible. Does anyone have any other ideas as to where the banner can hang for good exposure.

### **GSL REPORT (Tom Roskey):**

- Game sheets need to be marked for players / coaches sitting out with a line through their name and "SO" marked beside that person's name.
- Coaches information needs to be written on the game sheet or on the team sticker with Name, CEP# and level
- Bantam teams may have an occasional Friday night game

- Session II Novice Teams are due by 11/24 (2 teams)
- Midget full season information due by 12/10. To include, ice, # of teams and (4) NPDs.
- GSL ice scheduler is looking to change the ice commitment formula from 1/2 sheet per team to 1/2 # of games + 20%. This is ongoing.
- 11/14 – Mite – Bantam schedule due out
- Session I Jamboree scheduled at Amelia Park for 11/20
- The GSL website will post advertisements. \$500 = 12months. Money will go toward the GSL scholarship fund
- The GSL website will post individual organization announcements. The organization must provide a single POC to the webmaster
- Westfield will be getting 2 more small nets
- \*\* Novice teams playing at the Olympia – A coach or responsible parent should get a locker room key and lock the door when the players go on the ice. There may be more than 1 association in the locker room, but all the players are on the ice together. This is necessary to safeguard player property
- \*\* A benefit for the LaFleur family is going to be held toward the end of February at the Hu Ke Lau in Chicopee. The tickets will be in the neighborhood of \$20 each. Each association is asked to commit to 5 or 10 tickets.
- MA Hockey thru the ADM will be doing a tournament, possibly in Marlboro. More information coming.
- Steve Jarvis has written an amendment to Article 3 of the GSL By Laws regarding payments for ice. This amendment was approved.
- The Playoff Proposal proposed by Troy, Clifton Park, Holy Name and Westfield to change the format to a tournament style of play was not approved by a 6 to 5 vote. Clifton Park and Troy were not present at the meeting.

### **USA HOCKEY REPORT (Jen McMahon):**

CORI forms must be filled out by all Team Reps, Locker Room Attendants, Coaches and Assistant Coaches. Please give the CORI forms to Jen. Still need 3 by November 16, 2010.

Playdowns for Squirts and PeeWee due by the 15<sup>th</sup> or will bring to USA Hockey Meeting, all other rosters are due December 1.

### **MERCHANDE REPORT (Brenda Labbe):**

Jersey re-orders are coming in steadily now that the season has started and folks are realizing the jerseys are too small. From this point forward, all jersey orders will go out at the beginning of the month only. Brenda will only put in one jersey order per month.

If you need pins for upcoming tournaments, please let Brenda know and she will get them to you. Also, please check with opposing teams prior to handing out pins and do not give out pins to teams who will not give a team pin in return.

Thanks to Jeff and Keith for taking care of the on-line store!!

The meeting was adjourned at 8:10 p.m.