

FULTON COUNTY BOARD OF EDUCATION

STUDENT ACTIVITY FUNDS

FUND RAISING APPLICATION

School: _____ Club/Acct. # _____

Beginning Sale Date: _____ Ending Sale Date: _____

Will door-to-door solicitations be involved? _____

Who will do the selling? _____

Where? _____

For what purpose(s) will the proceeds be used? _____

Description of the product(s) to be sold: _____

Price(s) to be charged per item: \$ _____ Cost per item: \$ _____

Vendor Name: _____

Vendor Address: _____

Representative: _____

This is the 1st ____, 2nd ____, 3rd ____, 4th ____, 5th ____ fund raising activity this year for this organization or club.

EXPECTED INCOME (Product Sales or Sale of Services): (If more than one item is being sold, list the expected income information for each on a separate sheet.)

Total number of items to be sold or serviced:	_____
Sales price per item:	(x) \$ _____
Expected Income:	(=) \$ _____
Total cost of merchandise or services	(-) \$ _____
Expected Profit:	(=) \$ _____
	=====

I am familiar with the Board policies and procedures regarding the sale of merchandise at school and in the community. I accept responsibility for the cash collections involved.

Approved by Principal _____ Date _____

Signature of Sponsor _____ Date _____

_____SCHOOL
 STUDENT ACTIVITY FUNDS
 _____FUND RAISER
 FINANCIAL RECAP

If more than one item has been sold, list the financial information for each on a separate sheet.

TOTAL EXPENSES OF THE FUND RAISING ACTIVITY: \$ _____

INVENTORY (Product Sales Only):

Total number of items to be sold:			_____
Actual number of items sold:	(-)		_____
Number of items returned to Vendor	(-)		_____
Number of items retained*	(-)		_____
Number of items unaccounted for*	(=)		_____
			=====

ACTUAL INCOME (Product Sales and Sale of Services):

Actual number of items sold or serviced:			_____
Sales price per item:	(x) \$		_____
Actual Sales:	(=) \$		_____
Less: Total Cash Receipts (Deposits):	(-) \$		_____
Cash Difference*	(=)		_____
			=====

 Signature of Sponsor

 Date

 Certified by Principal

 Date

 Verified by School Bookkeeper

 Date

*Items designated with an asterisk require that an explanation be attached.