# Meeting Minutes March 18, 2014

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| **Team:** | UMYA Board | **Date:** | 3/18/2014 |
| **Start Time:** | 7:40pm |
| **Facilitator:** | Matt Skekel | **End Time:** | 10:40pm |
| **Minute Taker:** | Liz Vogel | **Location:** | Upper Milford Township Building |
| **Members Present:** | Matt Skekel, Harry Marangos, Matt Mory, Liz Vogel, Barry Williams, Kim Cramsey, Lisa Amey, Jason Boulrice, Mike Naratil, Roxann Betz , Chris McNellis, Rob Muchler, Kathy Nowroozani  |
| **Members Absent:** |  Todd Reinert,  |
| **Notes from Meeting** |
| February minutes were reviewed. Rob made motion to approve minutes; Barry seconds – all in favor**Old Business:*** By-Laws
* Reviewed by-laws; Matt S had a lawyer review and there are 2 important things missing from our current by-laws:
* Conflict of Interest Article 14 – (needs to be added per the lawyer) this would be put in to protect the board, the article would state: Section 1 – No office,volunteer or employee…. (see attached doc)
* Dissolution Article 15 – (needs to be added per the lawyer) this states what happens if we would have to dissolve as a corporation, the article would state: Section 1 – Disbursement of Assets The league shall use its funds only to accomplish the objectives and purposed specified in these By-laws,… (see attached doc)
* Lisa brought up that Article 9 per the last minutes has to be defined before we could even accept the proposed version of by-laws
* Discussed that we should really wait until next month to make a decision on the added articles so everyone has a chance to review
* Matt S will add the 2 new articles and send out a revised proposed version of the by-laws in preparation for a vote to approve in April – will be sent by 3/21
* Discussion on Article 9 – Managers and Umpires; up until a few years ago when the league took over handling umpires UMYA had to provide them – that is where this article came into play – Barry suggested keeping this in as we may need to go back to this at some point, Matt S suggested adding “managers, coaches and umpires” to section 1.
* Motion made to accept Article 9 as written with addition of ‘managers, coaches and umpires’ added to section 1 – by Barry, Lisa second – all in favor
* Family Fun Day – discussion on the date – chose June 1st 1pm-5pm – pictures will start depending on the number of teams; more discussion on what we will be doing for family fun day at a future date
* Spring Season – soccer season was pushed back 2 weeks; baseball season is on schedule April 21st start date – due to field conditions not sure when practices will start.

**Executive Reports:****President – Matt*** Spoke with the Upper Milford Township – they are ok with us doing what we need to do, the scoreboard does have to go through the right approvals, we did get the $5000.00 – but we will not be getting a check, we have to submit invoices to them for payment. Matt S did submit basketball which was about $1200.00
* Spring cleanup Day April 5th 9-12 weather permitting – Matt will send out email this week
* Old Vera Cruz elementary school has space owned by the township that could possible house a full size soccer field for us – Matt S has to put a proposal together and get that to the township parks and recs committee; Barry said there is property that is being purchased by the township in the near future that may work for us as well

**Vice President –Jason** * Nothing at this time
* Lisa did do a report on a return of investment on the mailer per last months discussion – see attached report on Recruitment Source by sport for 2013
* Lisa brought up that we do receive majority of our members by word of mouth – we could utilize this with a “referral” discount
* Discussion of focusing our mailing on new households to the area – we could get that information from the boroughs and townships when we are ready to send the mailer
* Next mailer schedule is for July or August – think about this and discuss closer to the time

**Treasurer – Kim*** New computer was purchased
* To create budgets in Quickbooks it would be another fee
* $10,661.00 – 2 Checks outstanding for a refund $90.00 and $15.00, Roxann still has a check for a ref John Shadler
* Expenses show as uniforms and advertisement , so P&L looks a little off – but going forward she will now be able to have a break down per sport
* Now Kim will be able to bring monthly P&L with new computer

**Secretary – Liz*** Nothing at this time

**Coordinator Reports:****Baseball – Barry –*** Barry distributed the baseball budget – see attached document
* 50 at t-ball; 30 at minors; 2 A’s and 1 AA team
* No new major equipment needed; baseballs will be only major purchase this year
* Need 2 more T-ball coaches, and Coach pitch coaches
* all coaches will need to be approved by the board

**Softball – Mike*** Registrations will be open until Friday
* 2 teams for Pixie, Ponies and A’s numbers not looking good - will most likely not have teams for those levels
* Will have budget for next month
* Mike was in touch with Emmaus Coordinator – they aren’t willing to keep all the Ponies and A’s girls together from UMYA and put them on one team - Lower Mac is willing to work with us a little more
* Another option is to put together a team for the berks league and put together for June – fees will have to be adjusted based on their league etc.
* Jason discussed if we want to keep kids around we should start to offer some kind of competitive environment “team” – rec select kind of situation to keep them interested and show we can are competitive
* There really is a lack of older girls teams and struggle to keep them at the higher levels - future discussion needs to be had on all of our sports teams on how to keep the older kids

**Basketball – Jason*** Tournament this past this weekend, did well through the tournament

**Soccer – Matt*** Seasons been pushed back – will extended registrations
* At least 20 requests for kinder soccer for Spring – if they aren’t playing here they will go somewhere else – need to rethink this for next spring
* In the fall we will be doing a “Rec Select” tournament with the league
* Coaches: will be approved once final list is compiled

**KinderSoccer** – **Kathy*** Nothing at this time

**LAX – Roxann** * We didn’t have enough for one team – clubs in the league that offered to play us on the side as pick up games to give our kids the opportunity to play – all boys
* 11 boys signed up – range from ages 6-10
* Play 5 or 6 games
* $595.00 for registrations – two bills $96.00 for signs & $180.00 for uniforms
* The league did say that it takes 3-4 years to get the program up and running and they are willing to help with keeping the kids playing
* Start practice on the tennis courts this Saturday
* Matt S did order the LAX equipment and it is being stored at Lenape – is there enough space with all the equipment we have now – answer: the biggest items are the goals and as soon as the fields are ok they will be out of storage
* Jason discussed previous convos on the approval and the question is how did we go from approving $2500.00 to spending $4600.00
* $3183.50 full order not including goals was ordered for LAX
* LISA TO SUMMARIZE MAJOR DISCUSSION
* Having equipment for the players has been a major plus
* Players are coming from Emmaus
* Embassy bank wants to sponsor LAX for sure and another sport – sponsor sheet shows 375.00 for 2 sports which is what they want to do
* Question on concussion protocol – Matt S has soccer paperwork will get it to Rox and she can change it to LAX
* Question asked of why does LAX have a multichild discount when we didn’t vote on this back in November for all sports and it was denied – why is this happening with LAX; Answer: it came up as an option Matt S didn’t think it was an issue trying it with LAX as it could be a coordinators decision. Realizes the mistake was made
* Discussion had about what are coordinators are allowed to do an not allowed to do – stated that everything needs to be uniform across the board

**Kickball – Harry*** There are age limits listed is this needed? Discussed to keep age groups due to insurance reasons and keep it the way it is

**Registrar/Insurance – Lisa*** Receivables: $1515.00 – Majority of board has not paid
* $3439.49 in paypal transfer needs to be made
* Going to send out reminders to other members who still owe money, if anyone is approved for waived fees please get this to Lisa so she does not send to them
* Insurance – going through an insurance review – want to ensure we have the coverage we need for players, facilities, and board of directors – new piece through K&K – sexual abuse coverage – costs $0.71 per player with a min $150.00 premium, requires a lot of documentation for policies that may or may not be in place currently – Matt S does have a document that could possibly be reworded to be able to use for this policy
* Concussion Action Plan – Do we need this? Would we like this?
* This needs to be tabled until next month – will get all the information out to everyone before next months meeting and discussion future
* Issue found – possibly double paying on one insurance and not enough coverage on another – Matt S and Lisa are handling to figure this out

**Sponsorship –** * Chris and Jason are going to get together and have all things transferred to Chris
* Just received a request from Cold Nose Lodge for sponsorship

**Equipment – Rob*** Nothing at this time

**Website – Harry*** Some website adjustments made for Facebook viewing
* Matt S feels these need to updated to our UMYA.org website and not so much on FB

**Snack Bar – Laura*** Pretzel Warmers are coming in too high over 500.00

**New Business –*** Festivals – Lincoln, Macungie, Shoemaker – June 4th 4-7 for Lincoln

Harry made motion to adjournRob secondMeeting adjourned at 10:27pm |
|  | **Who is responsible?** | **Completion Date** |
| Email for @umya.org | Kim/Harry | 10/15/2013 |
| NEED MORE SPONSORS | ALL | TBD |
| Coordinator itemized budget to Matt S | All coordinators | 1/21/2014 |
| By-Law revision and sent to Lawyer | Matt S | 4/1/2014 |
| 990 Form for Government | Kim | 2/18/2014 |
| New Computer for Kim | Matt S | 2/28/2014 |
| Spring Clean Up  | ALL | 4/5/2014 |
| Create order forms for merchandise sale | Liz | 3/1/2014 |
| **Next Meeting Information** | Date: | 4/15/2014 |
| Start Time: | 7:30 pm |
| Facilitator: | Matt Skekel | End Time: |  |
| Minute Taker: | Liz Vogel | Location: | Upper Milford Township Building |