# Meeting Minutes November 19, 2013

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| **Team:** | UMYA Board | **Date:** | 11/19/2013 |
| **Start Time:** | 7:10pm |
| **Facilitator:** | Matt Skekel | **End Time:** | 9:49pm |
| **Minute Taker:** | Liz Vogel | **Location:** | Upper Milford Township Building |
| **Members Present:** | Matt Skekel, Lisa Amey, Harry Marangos, Matt Mory, Liz Vogel, Jason Boulrice, Barry Williams, Kathy Nowroozani, Kim Cramsey, Mike Naratil, Rob Muchler |
| **Members Absent:** |  Crissy Adams |
| **Notes from Meeting** |
| October minutes were reviewed.Harry made motion to approve minutes; Barry seconds – all in favor**Old Business:*** End of year action items
* Annual Budget 2013 – (see document attached) ; The loss is the start up money for LAX
* Sponsorships are not included in Budget sheet – should have been included
* Estimate on sponsorships - about $4000-$5000
* Soccer going to start uniforms once a year, Fall will order, Spring will be supplemental
* Township Budget Request; Needed to submit with a budget itemized, Matt S submitted in letter form on UMYA letterhead (See document attached); Rough numbers were thrown together.
* Question asked if Kim had any financials of where we are with a balance – Matt S stated $7010.00
* Discussion had again that it was discussed in January that a basic log of the financials (itemized excel) was asked for and agreed upon. This is still not happening
* Last month it was stated that there was $12,000.00 in the account and now $7010.00 where did this money go – would like to see an itemized document
* Matt S stated that Soccer Uniforms and Tournament T-shirts that payment just went through.
* Opt-Out discussion; People who don’t feel they want to help with UMYA they have to pay a fee and then don’t have to volunteer time. Matt S discussed that he would rather not have this in place, due to we will only have the same people working/volunteering all the time
* Jason stated that we will have the same people volunteering anyway why not have funds coming in from the ones who won’t. Full Discussion with the group on pro’s and con’s on the Opt-Out discussion.
* LAX sign ups will start mid December; Baseball and Softball will start Jan 1
* Jason makes Motion to implement an opt-out fee of $35.00 for any family volunteering per season (Kickball will be excluded) to start with the spring season
* No second on motion – Not passed
* Issue of management of opt-out, keeping track of those volunteering and not volunteering and paying monies back when seasons are over
* Those that do volunteer a lot need to be recognized
* This will be left as is for now, more discussion can be had on other ways to handle this
* Baseball is open – registrations are coming in and will be beginning in mid-December
* Multi-Child discount discussion – Lisa had suggested for the new year.
* Lisa made motion for a multi-child discount – 2 children $10.00 off / 3 children $15.00 off per season
* Discussion had – will we lose money with the tight registration fees as it currently is?
* Our prices are lower than other associations around. We are already giving great discounts
* No second on motion – Not Passed
* All sponsorship documents and link need to be moved on the website
* Paypal donation link to be added – has not been done, Matt S will add
* December Meeting
* Lisa did look into places, most places that were suggested were well out of our budget, so we discussed looking into catering and a fire hall or banquet hall. Looking to spend about $600-$800
* Options Lisa and Liz and Matt S looked into were Vera Cruz Fire Hall they will charge $40.00 for the hall and it would have to be BYO. A call is into Upper Milford Fire Hall, waiting a call back. Lisa has contacted A&L catering and this will be within our budget
* Question asked – would we like to invite coaches and spouses and volunteers? All in favor
* Question asked – would we like to continue to look into the Fire Hall/Catered or do we want to do not catered at The Pub on Main? All in favor for Pub on Main – if Dec 17th is not available we will fall back to the Fire Hall.
* Lisa questioned if we as a non-profit would be exempt from food sales tax. Answered – yes – as long as we bring our tax exemption certificate

**Executive Reports:****President – Matt*** All coordinators will be required to have budgets and they need to be submitted
* With Quickbooks in play – this will be easier to see and determine each sports budget

**Vice President –Jason** * Nothing at this time

**Treasurer – Kim*** $6527.00 Balance
* Couple checks are still out to those that needed reimbursement
* Deposit not made from final snack bar
* Spreadsheet needed with running balanaces
* Computer is needed to ensure spreadsheet is complete for each meeting, Matt S will provide
* Quickbooks password needs to be reset

**Secretary – Liz*** Nothing at this time

**Coordinator Reports:****Baseball – Barry –** * Are we going to have an in house registration at the township building again? Yes, Saturday in January from 9am-12pm - Barry to talk with Township about use of building
* Are we going to get flyers/mailings out? Email beginning of January and send a mailer LAX/Baseball/Softball/Soccer between January and February registration
* Do we want to push out towards Hereford, Palm, Hosensack, Lower Milford ? Answered No
* Lisa asked if we could re-do the form for walk in registrations? Answer – Yes ; No triplicate form needed any longer. We can just create a new form and make copies
* Lisa suggested that the mailer be reviewed before being mailed
* Lisa asked if a draft has to be done for baseball in the spring – Answer – yes it is now mandated - “friend request” needs to be removed due to draft
* Barry made motion to remove Friend and Coach Request from the registration for any registration within UMLK guidelines
* Kim – seconds the motion
* 6 in favor
* 2 opposed
* Motion Passes

**Softball – Mike*** Good season for Fall but had a very negative incident with a Mountainville team
* A lot of foul language
* This was taken to the league, and Matt S had sent an email on behalf of UMYA and Mike did attend the meeting and nothing was addressed and no action was taken at all
* Mike is researching other leagues to join and pull out of the current league East Penn Softball
* Another coach and parent suggested putting together another email and having Matt S send on UMYA’s behalf
* Harry asked how much it would cost to forfeit a game to make a statement? Answered – as this may not be the way to handle this
* Matt S suggested to state that if current mountainville coach will be coaching this year then UMYA will not remain in the league

**Basketball – Jason*** Registrations are coming in have about 11 for 1-2grade; 1 for 5-6 grade
* Kinder program is not open this year
* Basketball will be played at Victory Valley, Macungie Elementary

**Soccer – Matt*** Final budget for tournament – Lower Mac is paying about $500.00 to UMYA so we will be breaking even on the final numbers
* Will have to raise the price on U14’s and older kids for registration fees
* $98.00 will have to be paid to the Cancer Society for proceeds from the 49 shirts sold from the tournament
* Indoor soccer for winter is becoming a problem for this year; Only have 10 roster spots to fill for indoor soccer with LMYA, Iron Lakes only wanted travel teams. Jason and Matt S to sit down and discuss how they will handle this

**KinderSoccer – Kathy*** Nothing at this time

**LAX – Roxann** * Girls league coaches are required to be US LAX members – PCA alliance and have to have a certificate
* Should stay to around $100.00 registration
* Girls range from $65 - $125.00
* Signer fees for the Boys league – it will be about $2-$4 per player
* Season for both boys and girls starts March 29
* Girls ends May 10 and Boys ends a little bit later
* Girls vary and play a week night game and try to schedule them with other local teams
* Boys mostly play Saturday/Sunday there are 7 weekends for 10 games
* Accepted in both Boys and Girls leagues
* Most of these teams are having indoor practices, so if we are able to get time at victory valley over the winter to have practices and we would still be ok at the $100.00 registration fee to cover the costs
* 180 x 120 field size – Jasper would be able to accommodate this for U9
* Also have Klines Lane field to use
* 110 yards is min for length – 60-70 yards wide for
* There is space in the shed for the nets
* Estimate on what size teams
* Registration to be open by 1st-2nd week of December and closing Mid January; Teams need to be set up by beginning of February
* Issue with opening registrations before Jan 1, due to family membership fee
* Asked if it is a problem to add the league to the insurance they need to see a certificate by February meeting

**Kickball – Harry*** $1125 coming in left with $687 profit

**Registrar/Insurance – Lisa*** Nothing at this time

**Sponsorship – Jason*** Discussed in Old Business

**Equipment – Rob*** Nothing at this time

**Website – Harry*** 155 people visit in the past 3 year
* Min of 40 people coming into the site every day
* Hits on registration; forum sections
* Facebook page definitely needs to have more posts and have coaches and others post on here more often

**Snack Bar – Laura*** Its closed

**New Business –*** No nominations for new board members
* All Executive Board – Kim, Treasurer; Jason, Vice President; Liz, Secretary; Matt S, President
* All in favor ; None opposed;
* Crissy Adams has stepped down
* New Board Members – Todd Reinert and Chris McNellis
* All in favor; None opposed

Kim made motion to adjourn Rob second Meeting adjourned at 9:49pm |
|  | **Who is responsible?** | **Completion Date** |
| Annual UMYA Budget  | Matt | 11/19/2013 |
| Email for @umya.org | Kim/Harry | 10/15/2013 |
| By-Law Meeting | Executive Board | 12/10/2013 |
| NEED MORE SPONSORS | ALL | TBD |
| Excel Log of Financial | Kim | 1/21/2014 |
| Sponsorship documents and links moved on website | Harry | 1/21/2014 |
| Paypal Donation Link to be added to website | Matt S | 1/21/2014 |
| Coordinator itemized budget to Matt S | All coordinators | 1/21/2014 |
| Computer for Quickbooks | Matt S | 1/21/2014 |
| QuickBooks password reset | Matt S | 1/21/2014 |
| In House Registration for Spring | Barry | Saturday in January |
| Email “flyer” Registration | Barry | ?? |
| Mailer for Registration | Barry | Between Jan and Feb |
| Create new walkin Reg form | Lisa | 1/21/2014 |
| Friend Request removed from online registration | Lisa | 1/21/2014 |
| Cancer Society payment | Kim | 1/21/2014 |
| Add LAX to Insurance cert needed for meeting in February | Matt S Lisa  | 1/21/2014 |
| Mission Statement | Jason & Matt | 12/10/2013 |
| **Next Meeting Information** | Date: | 1/21/2014 |
| Start Time: | 7:00 pm |
| Facilitator: | Matt Skekel | End Time: |  |
| Minute Taker: | Liz Vogel | Location: | Upper Milford Township Building |