

PHABA Journal

December 2013 - January 2014

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
12/01/2013		Check	2682	Regina Carson	Concessions 12/2-12/7	Cash:Checking-SunTrust		\$480.00
	Concession				Cash for concession 12/2-12/7	Concessions:Concession Income	\$480.00	
							\$480.00	\$480.00
12/01/2013	Band	Journal Entry	27		Allocation of Fall concessions	Concessions:Concession Income		\$577.35
	Baseball				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	Boys Basketball				Allocation of Fall concessions	Concessions:Concession Income		\$577.35
	Boys Lacrosse				Allocation of Fall concessions	Concessions:Concession Income		\$1,732.05
	Boys Soccer				Allocation of Fall concessions	Concessions:Concession Income		
	Boys Tennis				Allocation of Fall concessions	Concessions:Concession Income		
	Cheer				Allocation of Fall concessions	Concessions:Concession Income		\$577.35
	Concession				Allocation of Fall concessions	Concessions:Concession Income		\$1,732.05
	Football				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	Girls Basketball				Allocation of Fall concessions	Concessions:Concession Income		\$1,732.05
	Girls Lacrosse				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	Girls Soccer				Allocation of Fall concessions	Concessions:Concession Income		\$2,309.40
	Newspaper				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	Golf				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	Orchestra				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	SGA				Allocation of Fall concessions	Concessions:Concession Income		\$577.35
	Softball				Allocation of Fall concessions	Concessions:Concession Income		\$577.35
	Swim				Allocation of Fall concessions	Concessions:Concession Income		\$1,154.70
	Volleyball				Allocation of Fall concessions	Concessions:Concession Income		\$2,886.75
	Wrestling				Allocation of Fall concessions	Concessions:Concession Income		\$1,732.05
	Concession				Allocation of Fall concessions	Concessions:Concession Income	\$23,094.00	
							\$23,094.00	\$23,094.00
12/02/2013		Check		Bankcard Merch Fees		Cash:Checking-SunTrust		\$117.22
	General Fund					Office/General Administrative Expenses:Credit Card Processing-SAGE	\$117.22	
							\$117.22	\$117.22
12/03/2013		Check	2683	N-Dor Tennis	PH Tennis	Cash:Checking-SunTrust		\$1,404.00
	Boys Tennis				PH Tennis	Program Expense from Team Funds:Boys Tennis	\$1,404.00	
							\$1,404.00	\$1,404.00
12/03/2013		Check	2684	Hilton Anatour	Couldn't read description on check - Baseball	Cash:Checking-SunTrust		\$502.53
	Baseball				Couldn't read description on check	Program Expense from Team Funds:Baseball	\$502.53	
							\$502.53	\$502.53
12/04/2013		Check		Intuit	QB online	Cash:Checking-SunTrust		\$39.95

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
	General Fund					Office/General Administrative Expenses:Intuit	\$39.95	
							\$39.95	\$39.95
12/06/2013		Check	Checkcard	GTM Sportswear		Cash:Checking-SunTrust		\$3,660.00
	Cheer					Program Expense from Team Funds:Cheer Squad	\$3,660.00	
							\$3,660.00	\$3,660.00
12/08/2013		Check	2685	Regina Carson	Cash for concession - 12/9-12/12	Cash:Checking-SunTrust		\$870.00
	Concession				Cash for concession 12/9-12/12	Concessions:Concession Income	\$870.00	
							\$870.00	\$870.00
12/08/2013		Check	2687	Blue Hills Golf Club	PH Golf range balls for team	Cash:Checking-SunTrust		\$100.00
	Golf				Range balls for team	Program Expense from Team Funds:Golf Team	\$100.00	
							\$100.00	\$100.00
12/08/2013		Check	2686	The Swim Shop	Swim caps for team	Cash:Checking-SunTrust		\$625.00
	Swim				Swim caps	Program Expense from Team Funds:Swimming	\$625.00	
							\$625.00	\$625.00
12/09/2013		Deposit		Deposit		Cash:Checking-SunTrust	\$429.00	
	Concession					Concessions:Concession Income		\$429.00
							\$429.00	\$429.00
12/09/2013		Check	2688	The Sign Factory	Stadium signs (inv. #7985 & 7984)	Cash:Checking-SunTrust		\$250.00
	General Fund				Stadium signs	Advertising:Signs-cost	\$250.00	
							\$250.00	\$250.00
12/09/2013		Check	2691	Patti Sheedy	Volleyball team banquet	Cash:Checking-SunTrust		\$534.60
	Volleyball				Volleyball team banquet	Program Expense from Team Funds:Volleyball	\$534.60	
							\$534.60	\$534.60
12/09/2013		Check	2690	Patti Sheedy	Senior night supplies	Cash:Checking-SunTrust		\$140.61
	Athletic Director				Senior night supplies	Program Expense from Team Funds:Athletic Director	\$140.61	
							\$140.61	\$140.61
12/09/2013		Check	2689	Jeanne Brown	Food for training room	Cash:Checking-SunTrust		\$59.46
	Athletic Director				food for training room	Program Expense from Team Funds:Athletic Director	\$59.46	
							\$59.46	\$59.46
12/09/2013		Check	2692	Star City Volleyball	Entry fee for middle school development team	Cash:Checking-SunTrust		\$2,000.00
	Volleyball				Entry fee for middle school development team	Program Expense from Team Funds:Volleyball	\$2,000.00	
							\$2,000.00	\$2,000.00
12/11/2013		Check	2709	Naomi Delzell	Volleyball reimbursement	Cash:Checking-SunTrust		\$257.97
	Volleyball				Volleyball reimbursement	Program Expense from Team Funds:Volleyball	\$257.97	
							\$257.97	\$257.97
12/16/2013		Check		SunTrust	VISA payment - need detail	Cash:Checking-SunTrust		\$1,861.12
						Uncategorized Expense	\$1,861.12	
							\$1,861.12	\$1,861.12
12/16/2013		Check	2693	Regina Carson	Starting cash for concession events	Cash:Checking-SunTrust		\$480.00

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
	Concession				starting cash for concession events	Concessions:Concession Income	\$480.00	
							\$480.00	\$480.00
12/17/2013		Check		Bridgette Penn		Cash:Checking-SunTrust		\$40.00
	Cheer					Program Expense from Team Funds:Cheer Squad	\$40.00	
							\$40.00	\$40.00
12/18/2013		Deposit		Deposit		Cash:Checking-SunTrust	\$100.10	
	Concession					Concessions:Concession Income		\$100.10
							\$100.10	\$100.10
12/18/2013		Deposit		PH Booster		Cash:Checking-SunTrust	\$5.00	
						Uncategorized Income		\$5.00
							\$5.00	\$5.00
12/18/2013		Deposit		PH Booster	Girl's basketball game 12/12/13	Cash:Checking-SunTrust	\$498.61	
	Concession				Girl's basketball game 12/12/13	Concessions:Concession Income		\$498.61
							\$498.61	\$498.61
12/18/2013		Deposit		PH Booster	Boy's basketball game 12/13/13	Cash:Checking-SunTrust	\$1,945.40	
	Concession				Boy's basketball game 12/13/2013	Concessions:Concession Income		\$1,945.40
							\$1,945.40	\$1,945.40
12/18/2013		Deposit		PH Booster	Wrestling match 12/4/13	Cash:Checking-SunTrust	\$365.00	
	Concession				Wrestling match 12/4/2013	Concessions:Concession Income		\$365.00
							\$365.00	\$365.00
12/18/2013		Deposit		PH Booster	Girl's basketball game 12/7/13	Cash:Checking-SunTrust	\$340.00	
	Concession				Girl's basketball game 12/7/13	Concessions:Concession Income		\$340.00
							\$340.00	\$340.00
12/18/2013		Deposit		PH Booster	Boy's basketball game 12/11/13	Cash:Checking-SunTrust	\$781.60	
	Concession				Boy's basketball game 12/11/13	Concessions:Concession Income		\$781.60
							\$781.60	\$781.60
12/19/2013		Check	2695	Aaron Haigler	Coaching seminar travel expenses - check on this description - doesn't agree with check	Cash:Checking-SunTrust		\$800.00
	Baseball					Program Expense from Team Funds:Baseball	\$800.00	
							\$800.00	\$800.00
12/19/2013		Check	5104	Roanoke Valley Pizza Inc.	Pizzas for concession	Cash:Checking-SunTrust		\$1,039.00
	Concession					Concessions:Concession Supplies/Food Purch	\$1,039.00	
							\$1,039.00	\$1,039.00
12/19/2013		Check	2694	Jeff Johnson	Kerosene for sideline heaters	Cash:Checking-SunTrust		\$90.00
	Football				Kerosene for sideline heaters	Program Expense from Team Funds:Football Team	\$90.00	
							\$90.00	\$90.00
12/19/2013		Check	EFT	SunTrust	Account Analysis Fee	Cash:Checking-SunTrust		\$20.00
	General Fund				Account analysis fee	Office/General Administrative Expenses:Bank Service Charges	\$20.00	
							\$20.00	\$20.00

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
12/19/2013		Check	Check card	Ccs Cheer Zone		Cash:Checking-SunTrust		\$3,236.84
						Uncategorized Expense	\$3,236.84	
							\$3,236.84	\$3,236.84
12/20/2013		Deposit		PH Booster	Team fundraising breakfast-football	Cash:Checking-SunTrust	\$500.00	
	Football				Team fundraising breakfast-football	Team Fundraising Income:Football:Football Breakfast		\$500.00
							\$500.00	\$500.00
12/20/2013		Deposit		PH Booster	Player clothing purchase-golf	Cash:Checking-SunTrust	\$50.00	
	Golf				Player clothing purchase	Program Expense from Team Funds:Golf Team		\$50.00
							\$50.00	\$50.00
12/20/2013		Deposit		PH Booster	Membership and adult pass	Cash:Checking-SunTrust	\$85.00	
	General Fund:Membership				Membership	Athletic Passes and Membership:Memberships		\$25.00
	General Fund:Athletic Passe				Adult pass	Athletic Passes and Membership:Athletic Passes '13-'14		\$60.00
							\$85.00	\$85.00
12/20/2013		Deposit		PH Booster	Contribution xc/track	Cash:Checking-SunTrust	\$140.00	
	XC/Track				Contribution	Contributions Income		\$140.00
							\$140.00	\$140.00
12/27/2013		Check	2651	Quality Inn	PHHS Wrestling team	Cash:Checking-SunTrust		\$616.00
	Wrestling					Program Expense from Team Funds:Wrestling	\$616.00	
							\$616.00	\$616.00
01/02/2014		Check	2710	Randy Polito	Hotel for national coaching conference	Cash:Checking-SunTrust		\$384.76
	Girls Lacrosse				Hotel for national coaching conference	Program Expense from Team Funds:Girls Lacrosse	\$84.76	
	General Fund				Hotel for national coaching conference	Program Expenses from General Fund:Boosters Payments:Girls Lax	\$300.00	
							\$384.76	\$384.76
01/03/2014		Check	2696	Cash	Concession starting cash	Cash:Checking-SunTrust		\$330.00
	Concession				Concession starting cash	Concessions:Concession Income	\$330.00	
							\$330.00	\$330.00
01/03/2014		Check		Bankcard Merch Fees	Sage fee	Cash:Checking-SunTrust		\$8.00
	General Fund					Office/General Administrative Expenses:Credit Card Processing-SAGE	\$8.00	
							\$8.00	\$8.00
01/05/2014		Check	2697	Regina Carson	Concession starting cash	Cash:Checking-SunTrust		\$650.00
	Concession				Concession starting cash	Concessions:Concession Income	\$650.00	
							\$650.00	\$650.00
01/06/2014		Check		Intuit		Cash:Checking-SunTrust		\$39.95
	General Fund					Office/General Administrative Expenses:Intuit	\$39.95	
							\$39.95	\$39.95
01/06/2014		Check	2698	Crouch CPA PLC	Accounting and bookkeeping services	Cash:Checking-SunTrust		\$1,770.00
	General Fund				Accounting and bookkeeping services	Office/General Administrative Expenses:Professional Fees:Accounting	\$1,770.00	
							\$1,770.00	\$1,770.00

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
01/08/2014	General Fund	Deposit		PH Booster	Stadium signs: Morgan Stanley and Great 611 Steak	Cash:Checking-SunTrust	\$1,150.00	
					Morgan Stanley & Great 611 Steak	Advertising:Advertising-Signs		\$1,150.00
							\$1,150.00	\$1,150.00
01/09/2014	Wrestling	Check	2699	Town Place Suites	Hotel for out of town meet	Cash:Checking-SunTrust		\$674.00
					Hotel for out of town meet	Program Expense from Team Funds:Wrestling	\$674.00	
							\$674.00	\$674.00
01/09/2014	Concession	Check	5105	Pepsi Bottling Group	Inv # LF131120631318	Cash:Checking-SunTrust		\$48.72
					Inv # LF131120631318	Concessions:Concession Supplies/Food Purch	\$48.72	
							\$48.72	\$48.72
01/09/2014	Concession	Check	5106	Pepsi Bottling Group	Inv # 23107264	Cash:Checking-SunTrust		\$151.86
					Inv # 23107264	Concessions:Concession Supplies/Food Purch	\$151.86	
							\$151.86	\$151.86
01/09/2014		Deposit		PH Booster		Cash:Checking-SunTrust	\$15.00	
						Uncategorized Income		\$15.00
							\$15.00	\$15.00
01/09/2014	Concession	Deposit		PH Booster	Concessions: boy's basketball game 1/3/14	Cash:Checking-SunTrust	\$601.50	
					Boy's Basketball game 1/3/14	Concessions:Concession Income		\$601.50
							\$601.50	\$601.50
01/09/2014	Concession	Deposit		PH Booster	wrestling match 12/18/13	Cash:Checking-SunTrust	\$341.00	
					Wrestling Match 12/18/2013	Concessions:Concession Income		\$341.00
							\$341.00	\$341.00
01/09/2014	Concession Cheer	Deposit		PH Booster	Concession:wrestling 1/4/14 and donation to Cheer	Cash:Checking-SunTrust	\$566.55	
					Wrestling match 1/4/14 donation	Concessions:Concession Income		\$533.00
						Team Fundraising Income:Cheer Squad		\$33.55
							\$566.55	\$566.55
01/09/2014	Concession	Deposit		PH Booster	Concessions: girl's basketball game 12/20/13	Cash:Checking-SunTrust	\$366.00	
					Girl's basketball 12/20/13	Concessions:Concession Income		\$366.00
							\$366.00	\$366.00
01/09/2014	Concession	Deposit		PH Booster	Concessions: girl's basketball game 12/17/13	Cash:Checking-SunTrust	\$400.50	
					Girl's basketball game 12/17/13	Concessions:Concession Income		\$400.50
							\$400.50	\$400.50
01/09/2014		Deposit		PH Booster		Cash:Checking-SunTrust	\$1.00	
						Uncategorized Income		\$1.00
							\$1.00	\$1.00
01/12/2014	Concession	Check	2700	Regina Carson	concession starting cash	Cash:Checking-SunTrust		\$450.00
					Concession starting cash	Concessions:Concession Income	\$450.00	
							\$450.00	\$450.00
01/12/2014		Check	2653	Patti Sheedy	State championship rings for Brailsford, Sheedy, Cox, Johnson	Cash:Checking-SunTrust		\$560.00

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
01/16/2014	Athletic Director				State championship rings for Brailsford, Sheedy, cox, Johnson	Program Expense from Team Funds:Athletic Director	\$560.00	
							\$560.00	\$560.00
	General Fund	Check	2701	Jack Esworthy	HUDL software subscription	Cash:Checking-SunTrust		\$400.00
					HUDL software subscription	Program Expenses from General Fund	\$400.00	
01/16/2014	Boys Basketball	Check	2703	Jack Esworthy	Meals and transportation costs for Florida trip	Cash:Checking-SunTrust		\$830.91
					Meals and transportation costs for Florida trip	Program Expense from Team Funds:Boys Basketball	\$830.91	
	Boys Basketball	Check	2702	Jack Esworthy	Hotel for Florida trip	Cash:Checking-SunTrust		\$3,019.42
					Hotel for Florida trip	Program Expense from Team Funds:Boys Basketball	\$3,019.42	
01/16/2014	Cheer	Deposit		PH Booster	donation to cheer donation	Cash:Checking-SunTrust Contributions	\$30.00	
					\$30.00	\$30.00		
	Concession	Deposit		PH Booster	Concessions: boy's basketball game 1/8/14	Cash:Checking-SunTrust	\$879.50	
					Boy's basketball game 1/8/14	Concessions:Concession Income		\$879.50
01/16/2014	Concession	Deposit		PH Booster	Concessions:boy's basketball game 1/10/14	Cash:Checking-SunTrust	\$671.25	
					Boy's basketball game 1/10/14	Concessions:Concession Income		\$671.25
	Boys Soccer	Check	2704	Allen Vittal	Soccer camp costs	Cash:Checking-SunTrust		\$483.00
					Soccer camp costs	Program Expense from Team Funds:Boys Soccer	\$483.00	
01/22/2014	General Fund	Check		SunTrust	Account Analysis Fee	Cash:Checking-SunTrust		\$16.00
					Account Analysis Fee	Office/General Administrative Expenses:Bank Service Charges	\$16.00	
	Girls Basketball	Check	5108	Spartan Silk Screen	Inv # 3268	Cash:Checking-SunTrust		\$485.00
					Inv # 3268	Program Expense from Team Funds:Girls Basketball	\$485.00	
01/24/2014	Girls Basketball	Check	5107	Spartan Silk Screen	Inv # 3193	Cash:Checking-SunTrust		\$2,125.00
					Inv # 3193	Program Expense from Team Funds:Girls Basketball	\$2,125.00	
	Cheer	Deposit		PH Booster	cheer fundraising 218.79	Cash:Checking-SunTrust	\$718.79	
					sign sale 500.00	Team Fundraising Income:Cheer Squad		\$218.79
01/27/2014	Concession	Check	2705	Regina Carson	Concessions starting cash	Cash:Checking-SunTrust		\$160.00
					Concessions starting cash	Concessions:Concession Income	\$160.00	
	General Fund	Deposit		PH Booster	donation to cheer donation	Cash:Checking-SunTrust Contributions	\$30.00	
					\$30.00	\$30.00		

Date	Class	Transaction Type	Num	Name	Memo/Description	Account	Debit	Credit
01/27/2014	Volleyball	Check	2706	Patti Sheedy	Volleyball team meals	Cash:Checking-SunTrust Program Expense from Team Funds:Volleyball	\$330.65	\$330.65
							\$330.65	\$330.65
01/31/2014	Wrestling	Check	2707	Jessee Anderson	Hotel for out of town meet	Cash:Checking-SunTrust Program Expense from Team Funds:Wrestling	\$327.96	\$327.96
							\$327.96	\$327.96
TOTAL							\$66,544.33	\$66,544.33

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