Northern California Junior Lacrosse Association
Regular Board Meeting Minutes
July 22, 2013

Call to order

Phil Connolly called to order the regular meeting of the Northern California Junior Lacrosse Association (NCJLA) at 7:04 p.m. on July 22, 2013 via telephone conference.

Roll call

Phil Connolly conducted roll call. The following were present: Phil Connolly, Jin Peavey, Elaine Lea-Chou, David Houseworth, Ben Sparks, Tim Allen Mickey Parmelee and Nora Mitchell.
Don Aiello and Steve Walker called in at 7:05
Alex Pouteau, Michael Colvin , Joe O'Brien and Mike Lateef were not able to call in.

Approval of minutes from last meeting

1. Motion made by Phil Connolly to approve the June 26, 2013 minutes.
   2nd: Elaine Lea-Chou
   Unanimously approved

2. Nora Mitchell – Operations report:
   a. CEP Planning: Working with CEP program managers and US Lacrosse.
   b. 2014 end of Season and operating plan: TABLED
   c. Focus on girl's game in capitol area: Kristine met with and is helping the capitol area grow.

3. Treasurers report:
   Overpayment to the boy's referee association, but we will get a credit. Delta column added to the P&L shows the difference between the projected year to date budget vs. what we have really done.

4. Investment policy:
   Phil and Steve worked on the proposed investment policy so that we could have flexibility on how we invest over time to benefit scholarships.

   Motion was made by Steve Walker to approve the attached as a NCJLA policy with respect to scholarship funding in the future.
   2nd Jin Peavey
   Unanimously approved

5. Renewal of officials contracts for 2014 season and beyond:
   Girls: Referee association is fine with NCJLA trying to scrub scheduling issues better before uploading into Arbiter vs. charging the NCJLA more. They have proposed other than weather-related issues, no game changes unless announced in a week in advance—minimum. They are ready to have a second training day in the Sacramento area, possibly the same day as the TI training event. NCJLA is fine with everything except the

proposed cancelling games and rescheduling proposals. From an economic standpoint, will not request any changes from last year's contract.
Boys: Administrative cost issues managing our account still outstanding. Contract is in the works and coming together.

6. Tomahawks update:
   Phil had an in person meeting with Bill Glazier and went over the following points:
   a. Tomohawks placed on probation effective June 1, 2013.
   b. Must paying $500.00 fine to NCJLA.
   c. Reimbursement to Santa Cruz Lacrosse Club for cancelled 2012 games.
   d. Pay penalties to the NCJLA for late coaches' registrations.
   Bill has no issue with "d", however he believes he gave timely notice to Santa Cruz and the NCJLA. Has requested to see all the emails regarding this issue. Nora will put this together and send to Bill. Bill would also like to see the breakout of staff time used on "b".
   Bill will have an opportunity to appeal the board's decision on the Tomahawks probation at the August 2014 board meeting.
7. Summer workshop recommendations:
   Should coaches be US Lacrosse certified?: TABLED

8. Eligibility:
   Motion was made by Phil Connolly to allow U15 age eligible 9th grade (boys) play at the U15 level without going through the petition process:
   2nd Mickey Parmelee
   4 approved
   5 opposed
   Motion does <u>not</u> pass

   Motion was made by Phil Connolly to allow 8th grade girls to play up on a HS team with the petition process and board approval.
   2nd Don Aiello
   7 approved
   2 opposed
   Motion passes

   Team Registration: Survey to be sent to the delegation: TABLED

   Club Compliance:
   Motion made by Phil Connolly to lock rosters as of April 1 each season. Clubs may request to NCJLA board to allow an addition/removal from a roster.
   2nd Don Aiello
   unanimously approved
8. Resources required from NORCAL Chapter of US Lacrosse regarding PCA and CEP Level I & II clinics: TABLED

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9. Forfeit policy:
   Phil will revise and send out for board approval.

Next meeting August 17, 2013.
Motion made by Phil Connolly to adjourn the meeting.
2nd Steve Walker
unanimously approved.
Adjournment: 9:24 p.m.

Minutes submitted by: Jin Peavey

Jin Peavey, Secretary — Date 8/19/13

Northern California Junior Lacrosse Association
Profit & Loss Budget vs. Actual
October 2012 through September 2013

	Oct '12 - Aug 15	Total Budget	Delta
Ordinary Income/Expense			
Income			
Team Registration Dues	166,860.00	164,400.00	2,460
Officials Fees	319,742.30	287,000.00	32,742
Assessment	43,756.95	53,843.00	(10,086)
Event Revenue	23,934.36	14,750.00	9,184
Program Income	2,000.00	1,500.00	500
Grants and Donations	1,478.23	10,000.00	(8,522)
Finance Income	163.85	250.00	(86)
Miscellaneous Income	156.06		156
Total Income	558,091.75	531,743.00	26,349
Expense			
Administration and Operations			
Operations			
Operations	72,096.95	90,319.00	(18,222)
Insurance	4,214.56	6,385.00	(2,170)
Banking Expenses	3,976.87	3,510.00	467
Website Fees	0.00	3,000.00	(3,000)
Professional Services	17,620.86	27,450.00	(9,829)
Volunteer Expenses	14,533.81	21,505.00	(6,971)
Conventions	1,968.80	3,000.00	(1,031)
Administration and Operations	114,411.85	155,169.00	(40,757)
Programs and Events			
Competition Events	79,290.64	69,433.00	9,858
PCA Program	2,290.73	2,300.00	(9)
CEP Program	3,791.55	2,500.00	1,292
Referee and Umpire Program	308,407.88	287,000.00	21,408
Annual Meeting and Workshop	1,861.92	7,500.00	(5,638)
Club Meetings and Support	7,989.41	6,600.00	1,389
Scholarship and Grant Program	26,498.54	33,500.00	(7,001)
Programs and Events	430,130.67	408,833.00	21,298
Total Expense	544,542.52	564,002.00	(19,459)
Net Ordinary Income	13,549.23	-32,259.00	45,808
Net Other Income	-50.00		(50)
Net Income	13,499.23	-32,259.00	45,758

Northern California Junior Lacrosse Association
Statement of Financial Position
As of August 15, 2013

ASSETS	
Total Current Assets	165,969.50
Total Fixed Assets	4,610.71
Total Other Assets	368.00
TOTAL ASSETS	**170,948.21**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
NCJLA Credit Cards	762.65
Payroll Liabilities	942.43
Total Current Liabilities	1,705.08
Total Liabilities	1,705.08
Fund Balance	
Temp. Restricted Net Assets	1,502.32
Unrestricted Net Assets	154,241.58
Fund Balance	155,743.90
Net Income	13,499.23
Total Fund Balance	169,243.13
TOTAL LIABILITIES & FUND BALANCE	**170,948.21**