#1

Sunday after tryouts – posting and email

under association – 2014 try out results page
change the properties after you are all done copying and pasting

dates – ending 3/18/2014

BTB Players – listed by age group and the last name alphabetically (last name and first initial)

After that is complete and ready for viewing

Then go to home page

use already made posting – all you need to do is change the year from 2015 to 2014

then do a bulleting to all members – send immediately

#2

After teams are formed; rosters need to be assigned

under teams – assign rosters

after teams are made

deselect all cooperstowns teams

under divisions and teams – change settings to PB, LV and SC under show global settings button on bottom

when all set – you can send an email from the system

select email under team passwords on bottom

you can’t edit the email but a mass email will be sent to each players and will indicate their name – example below:

*Mitchell Drews,Welcome to the new season at Burnsville Traveling Baseball. You have been assigned to the following team:>Cooperstown 2014 All You can access your team's home page at the following address:*[*http://burnsvilletravelingbaseball.com/Bulletins.asp?myteam=270506&division=*](http://burnsvilletravelingbaseball.com/Bulletins.asp?myteam=270506&division=)*To access the team roster and other protected pages, use your personal email address and password used during registration, if applicable. If you don't know your password, sign in with only your email address and the system will email you a link to a page where you can create or reset your password.*

that should be it

so do not delete kids that did not make a team from the system. I will do that on thursday. and no other mass emails please. I will send one after I’m done.