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|  | **Davis Lacrosse – Volunteer Coaches’ Check List 2012** |  |  |
| No. | Item | By/On |  |
| 1 | Register as a coach with the Davis Lacrosse Association <https://LeagueAthletics.com/Registration/Restrictions.asp?RegID=79099&org=davislax.org>. During this process, you will either establish or renew, if necessary, your US Lacrosse membership which must be valid through 6/30/2012. In addition you are required to complete the background check information with NCSI which is integrated into the DLA coach’s registration process. | 1/20/12 | Mandatory |
| 2 | Provide scanned copy of current driver’s license if not already on file with the DLA | 1/20/12 | Mandatory |
| 3 | Complete and return W-9, if getting reimbursements | 1/20/12 | Mandatory |
| 4 | Review volunteer contractor agreement, sign and return one copy | 1/20/12 | Mandatory |
| 5 | Read, sign and mail in the [NCJLA coach’s code of conduct](http://files.leagueathletics.com/Text/Documents/2273/31457.pdf) to Davis Lacrosse Association, P.O. Box 72251, Davis, CA 95617 | 1/20/12 | Mandatory |
| 6 | Provide proof of completion of PCA training (signed and dated card) within the past 36 months. Next workshop session January 25, 2012 (El Dorado Hills). No charge. Register at <https://leagueathletics.com/UserForm.asp?RegID=39893&snid=jOIBX1L1W&org=ncjla.org>  The Online PCA course, although not as good as the workshop is an alternative. Go to [PCA Coaches Online sign up page](http://shopping.positivecoach.org/Store/Courses/Double-Goal-Coach) and use the discount code **SOCstBWk.** The DLA will reimburse online participants $15.00 once evidence of payment and proof of completion is provided to the Coaching Coordinator. | 1/25/12 | Mandatory |
| 7 | Complete **On Line** Level 1 course. [Click here](http://www.uslacrosse.org/TopNav2Right/EducationTraining/USLCoachingEducationProgram/CEPOnlineCourses/CEPLevel1OnlineCourse.aspx) to go to registration page. Access to drills and skills after completing this course make this a worthwhile investment of time. | 1/30/2012 | Mandatory |
| 8 | Complete [CDC Online concussion training](http://www.cdc.gov/concussion/HeadsUp/Training/HeadsUpConcussion.html) | 1/30/2012 | Mandatory |
| 9 | Participate and complete **Level 1** coach’s Instructional clinic. Bella Vista High School, Fair Oaks, CA; Feb 4, 2012. The cost is $65.00. Sign up on line – [Click here](http://www.uslacrosse.org/TopNav2Right/EducationTraining/USLCoachingEducationProgram/CEPInstructionalClinics/Level1Clinics.aspx). The DLA will reimburse participants who complete the course and provide proof of registration. If you cannot make this you can attend Petaluma – Saturday Jan 28, 2012 from 9:00a to 4:00p @ Lucchesi Field & Senior Center, 320 N McDowell Blvd, Petaluma, CA 94954. Onsite check-in is @ 8:30a. | 2/4/2012 | Optional |