# Meeting Information

|  |  |
| --- | --- |
| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | March 13, 2018 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 23520 Highway 7, Excelsior, MN 55331 |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault, Brad Drey |
| **Attendees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Brad Drey |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

|  |  |
| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on financial status and actions | Yes |
| 1. Align on status and additional guidance for Tournament planning | Yes |
| 1. Align on next steps and address risks for Lexi Tournament | Yes |
| 1. Determine lessons learned from college recruiting information night | Yes |
| 1. Determine changes recommended for winter training next year | Yes |
| 1. Align on mission statement and values | No |
| 1. Develop next steps for strategic plan development (e.g. values, 3-5-year objective/goals) | No |

# Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda, Review open action items |  |
| 6:35 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:40 | Rich & Mike | Discuss financial status and any ongoing issues requiring discussion:   * Player payment status/issues | Input and next steps |
| 6:45 | Mike, Brad | Discuss League and Tournament Planning   * Top Tier League: expectations of teams, communication to Coaches/Managers (Mike) * Update on tournament registrations (Brad) * Determine Additional coach/manager guidance needed regarding tournament scheduling | Alignment to expectations and messaging |
| 6:55 | Brad, Mike | Lexi Tournament   * Registration Status (Mike) * Committee Leadership, Risks/Concerns, Decisions needed? (Brad) | Board Concerns & Alignment to plan |
| 7:00 | Brad | College Recruiting Information night   * Discuss lessons learned for future years (what worked well, what should we do differently next time * Frequency in the future? Annual, Biennial? | Alignment lessons learned and future scheduling |
| 7:10 | Mike, Ted | Winter Training   * What worked well – locations, times… and should be repeated? * What do we need to do differently next year? | Align on lessons learned for winter training |
| 7:20 | Dan, Mike | Strategic Planning: Vision/Mission   * Finalize Mission * Finalize Values * Align on Strategic planning next steps   + 3-5 year Objective/Goals | Vision & Mission & next steps for Strategic Planning |
| 8:00 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve February meeting minutes | Rich | Mike | 5-0 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Schedule next Board Meeting – Wednesday, April 11th | Dan | 3/20/18 | Complete |
| Initiate background checks via the League Athletics website | Ted | 1/29/18 | Complete |
| Look into Google App for Non-Profit organizations as a content management website | Rich | 11/15/17 | In Progress |
| Develop a Vortex program calendar | Brad | 12/12/17 | In Progress |
| Have discussions with Team Managers & Coaches to review Tournament Budgets | Dan/Ted | 2/15/18 | In Progress |
| Update Vortex website – add “A’s” logo | TBD | 2/15/18 |  |
| Provide Board a cost for generic numbered fall jersey’s (quantity and price) for A’s and Vortex (assume current number of team) | Stacey P. | 1/15/18 |  |
| Develop recruiting sheet for team/player programs for tournaments | Brad | 5/1/18 |  |
| Need Plymouth field availability for practices | Mike | 4/1/18 |  |
| Need Minnetonka field availability for practices | Rich | 4/1/18 |  |

# Meeting Minutes

**Financial Status of Organization**

* Collections happening.
* One player – family financial issue: Mike will contact the family. Mike also talking with her coach.
* 18U A’s: good payment plan/structure in place.
* Ted ordered equipment – bill to be sent to Rich.
* Tournament payments – Brad has been making those.
* Heggie’s payment - to be made today.
* Team Manager tournament budget discussions. Ted and Dan have been discussing this with Managers.
* Final payments for most families is June 1 (unless there were exceptions approved)

**Player Changes**

* **None**

**Recruiting/SportsRecruits**

**Tournament Planning/Registrations**

* On track
* Gold League has formed a committee – they will decide if they entire organization must register USA/ASA or if only a couple teams from an organization may do so.
  + If so, then we likely won’t have any teams in Gold League
* Top Tier: 9-10 clubs committed to participate. Website being developed. All Vortex and A’s Teams will play in Top Tier League and State Tournament. $550/team includes the State Tournament registration and $100 gate fee. July 14/15. USSSA rules.
* **Minn Gold League Coach** meeting is April 8, 2018.  Our teams who will play in this league need to attend and finalize, then turn in their game schedule
* **TTFC**.  Coach meeting in early April

**Lexi Tournament**

* Dates: June 15-17
* Theme: College softball (because Lexi would now be in college)
* 42 teams registered so far. 11 – 14U, 23 – 16U, 8 – 18U
* Filling remaining Committee leadership positions – need Field Directors and Sponsor Director.
* Tournament Site Directors: Dan Maus, Mike Kopischke, Mark Oelfke, Steve Bartz
* Clothing drive as part of Tournament for scholarship fund?

**College Recruiting Meeting: March 4th**

* Session was well done.
* Panel of players was very beneficial. Highlight of the meeting.
* Brad to prepare a survey. Mike to send to all Vortex/A’s asking those that attended to respond
* For future recruiting? Include in our content.
* Proposed to have this annually. Late fall/early winter.

**Winter Training Update**

* Training is complete
* Wednesday night participation decreased throughout the year. Is there a better night? Or earlier time?
* Continue to use Christian’s Inc.
* Hit Dawg worked well – flexible, pay for what we need based on sign-ups
* Wayzata Dome: Tuesday night reciprocal relationship with TC Fastpitch. TC Fastpitch will continue to evaluate the value. If not, does Vortex want to buy some space?
* Trainers: Saturdays tough to fill sometimes. Better coverage this year vs. last year. More trainers vs. last year – because we had more coaches

**Fundraising**

* Heggie’s fundraiser – pizzas delivered 3/13.

**Field Scheduling**

* Scheduling fields requires a lot of time.
* Less flexibility for changes this year.
* WRA: Wednesday nights
* CAA: 3-6 fields/week
* Minnetonka – need fields. Guilliam has availability in late May. Guilliam – may not know about June availability until later. Freeman has some availability – need to submit application. $10/player/season
* Plymouth – need fields
* Maple Plain – Ted has requested fields

**Other**

* Recruiting sheet: standardize

**Vision**

* “Most admired girls fastpitch club in the upper mid-west.”

**Mission**

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1KhSL2hDZbmnjDZLHuD1WoDuDl7KChLc5L3WZuR4-898/edit?ts=5a6ffbba)

1. Documented criteria for scholarship awards (Mike)
2. Future payment plan recommendation (different than monthly – e.g. quarterly) – May agenda
   1. And move away from credit cards? Over $6,000 cost in fees to the Vortex program.

Other

1. Rich will host a future meeting: during high school season?