# LYBSfinal-115

# Littleton Youth Baseball & Softball Board Meeting

**Date: 27MAR2018 (7:00 PM)**

**Location: Littleton Police Department Large Community Meeting Room**

**Subject: March 2018 Board Meeting**

**Minutes**

In attendance:

Rachel Blaine

Bill Branco

James Buonomo

Bobby Chrenc

Bridgette Collins

Jim Corby

Matt Davis

Randy Fisher

Tyler Gray

Eric Heine

Kathleen Ioan

Tom Kinney

Scott March

Tommy Proulx

Dan Shufrin

Katy West

Norm Young

1. Review/Approve Prior Minutes - Dan Shufrin

A motion was made, seconded and carried unanimously to approve the minutes of the February 2018 LYBS Board meeting, with no changes.

1. Election of New Secretary – All

A motion was made, seconded and carried unanimously to approve Kathleen Ioan to Secretary position

1. Umpire Update – Katy West
* Google Doc is available and all coaches will have access. Head coaches will have umpire contact information
* Babe Ruth = 1 umpire per game (starting 4/14) – 1 home game every weekend. Randy to connect with Katy to plan
* Fees: Have been paying Mac league $50 per umpire and for Babe Ruth $70 (or $120 for 2 umpires). Will continue with Mac League @ $50 for regular season & $60 for playoffs.

A motion was made, seconded and carried unanimously to raise the Babe Ruth umpire fee to $75 for 1 umpire. Katy to communicate to umpires.

1. Jamboree Planning and Help – Katy West

Discussion on Jamboree – April 15 planning including the following:

* + - Cornhole Tournament was thought to be too long last year – alternatives were discussed to modify or replace it
		- Speed Pitch – this was a good fit for mid age kids last year although it rained last year and the radar gun didn’t work. An alternative may be an Air Powered TBall
		- The little kids games were good last year & discussed possibly adding more
		- The main attractions from last year will be included (food, dunk tank, basket raffles)
1. Apparel – Rachel Blaine
	* Coaches Shirts options through vendor Atlantic was discussed. Options include
		1. Home plate jersey - $36 for quantities of 12-23 or $30 for quantities above 23
		2. Polo - $53 (Q12-23) or $45 above 23
		3. Getting a sponsor for the shirts was discussed – their logo could be added to the shirt - $5 additional for the sleeve, $7 for the back. Eric will look into potential sponsors.
		4. 1 logo – will not have separate “softball” or “baseball” logos.
		5. Quantities - all Head Coaches & Named Assistant Coaches. 25 Teams. 100 Shirts. Is there a lower price for quantity 100? Rachel will look into.
		6. Consensus was for the homeplate jersey.
	* T-shirts for the Store
		1. Purchasing inventory to sell at the stores at games was discussed. These would be t-shirts with a logo with tiger (baseball or softball). Quantities of 24 of each various sizes – kids sizes mainly.. Rachel to get pricing. T-Shirts are the best seller. They will be sold at games & Jamboree. Basketball changed their logo – paw with Littleton – could use that. See a Mock Up.
2. CORI Process – Bobby Chrenc

Discussion on the current CORI policy and if any changes should be made.

1. Currently – everyone has a Cori – Dan & Bobby have access to enter into the system
2. Renewal of a 3 year date was the policy of Park & Recreation. LYBS can decide on term length now. Discussion on the optimum term and any potential risks involved. Is there a risk with extending to 4 year term. MA Youth Soccer has a 4 year term. Discussion that we don’t believe our liability insurance has any requirements for CORI term.
3. We will add information on our CORI policy to our website.
4. Next steps - Tommy and Dan to check on insurance policies for softball and baseball respectively and a final decision will be made next meeting on the number of years and a finalized policy.
5. Sponsorship & Fundraising Update – Eric Heine
	* 1. Progress to Date - $11,532 in. Mostly cash, some in kind donation.
		2. Notable Donations – Menchies monetary donation & At Bats cage time donation.
			1. @ At Bat felt we didn’t do a good job of using the time given last year. Discussion on best allocation of the time. Board to decide on a block of time to be debited as used. Coordinators to coordinate. Next step – determine the number of hours being donated & discuss how to allocate them. Eric believes about 25 hours – which would be every team getting 1 hour.
		3. Pledges (p. 5 of Eric’s document) – Title Boxing – In Kind Donation for work out sessions.
			1. Between 4-6 sessions. Need to call by 3/28.
			2. 45 bags – could be up to that many kids per class.
			3. Discussed best to schedule for prior to season start. Options are MWF 1:30-5:00 or T/TH until 4:00. 45 Min Sessions. Have gloves to use, they donate the wraps.
			4. Decision to book it MWF week of April vacation. Open Sign up – not by age.
		4. Littleton Removal Service donated dumpster
		5. Uniforms - 25 Teams – based on grouping we will need min 18 uniform sponsors – max of 23. 17 now – 1 signing now. Could do more – 7 more being discussed.
		6. Plaques for the sponsors – discussion to make a little bigger.
		7. Pg 8 – Mapping sponsors to teams.
		8. CAN DAY – May 5 – 25 total time slots – 1 for each team – 5 locations. To discuss at Coaches Meeting. Middle School, Mobil, Shell, Market Basket, Donellans.
		9. Donations kick off on April 22 Opener & also online. Potential VFW concert. Will follow up with Julie.
6. Financial Update – Bobby Chrenc
7. Current Balances:
	* Registration = approx $1,000
	* Operating/Expense = approx $34,700
	* Booster = approx. $2,390
	* Park & Rec Account = $19,571
8. Reimbursements – Uniforms, League Fees, will ask about coaches shirts
	* + - Process – we pay & request reimbursement
			- Should be clear with Parks & Rec by this year
9. League Updates and Coaching Approvals – All
10. Baseball Coaching Approvals –

**T-ball**

* Julie Rupp
* Jenn Fyfe
* Fred Gibney
* Tim Baldanzi

**Rookie**

* Lisa Giralamo
* Elliott Parker

**Minors**

* Jenn Murch

**Majors**

* None

**Majors 70**

* None

**Babe Ruth**

Adults:

* Ron Graham
* Pete Cote
* Rob Ashworth

Kids:

* Wyatt Copp
* Liam Fisher
* Noah Graham
* Zack Susser

All proposed baseball coaches were approved as slates in their respective leagues

1. Softball Coaching Approvals –

**Rookie:**

* + - * Brad Laing
			* Kevin Baker
			* Scott March
			* Scott Santos
			* Jamie Jeanson
			* Shawnna Wetherbee
			* Ryan Johnston
			* Aaron Decoste

**Seniors:**

* Frank Ruel

**Majors:**

* Bryan St. Gelais

**Minors:**

* Lisa Corey
* Tim Neufell
* Sam Palmer
* Rachel Fusco

All proposed softball coaches were approved as slates in their respective leagues

1. Jeff Lewis was present at the meeting to discuss his request to coach in some capacity. Jeff gave background on his love of baseball, experience and his desire to coach this year. He addressed previous interactions, concerns from umpires and parents and stated he understood the concern. He requested approval to coach this year, confirmed he understands the zero tolerance policy and that he would adhere to it. He is open to coaches pulling him aside if they feel there could be an issue. Jeff left the meeting & the Board discussed. Jeff would coach in the Majors with Matt Hunt as head coach & Tom as Assistant Coach.

A motion was proposed and seconded that Jeff will coach on probation for 1 year with zero tolerance (he will have no interaction with umpires – this will be head coach only) & there can be no parent complaints. If there are any formal complaints, he will be asked to step down for coaching this year. Motion was passed with 2 abstaining. Norm will discuss the decision with Jeff.

1. Schedules
	* + - Confirm days using Ken White (MW nights & 2 specific Fridays)
		+ Sundays - Randy to determine & then Board to let Park & Rec know
		+ Saturday: 12:30 – 2:00 – Softball & Minors (Shaker Lane)
		Rookies @ Shattuck – 1:00 – 2:30
		+ See if Mike DiPietro can do Pitch & Catch Clinic 3:00 – 4:00
		+ Majors Practice Clinic – 4:00 – 6:00 (Shaker & Ken White)
2. Other League Updates
	* All Major & Minors schedules uploaded to website. Coaches should see roster & send emails from website.
	* Players all assigned
	* Mac League – all rosters & schedules uploaded.
		+ Head Coaches need to fill out info
		+ Load uniform #s into the website (Tom for Minors once uniforms come in)
			1. Babe Ruth League Update – Randy Fisher
* Names – Littleton Tigers 1 & 2
* For the 13’s - Westford & Groton have frozen their registrations & may have a couple after the fact – if they would like to play for Littleton, we will charge regular fee - no late fee.
* Still trying to get Littleton players. A motion was made, seconded and carried for a charge of $90 for a part time player to pay ½ cost for ½ season. One opposed. 11 approve.
* Babe Ruth Fee - $125 per team – Randy to have Dale Cutter league send invoice to Bobby.
* Babe Ruth Meeting – Thursday 3/29 – Randy can’t attend.
	+ - 1. MAC League Update – James Buonomo

Coaches meeting 4/12 @ Littleton HS 7:00. New rule changes, schedules, etc. Tom to attend.

* + - 1. Preseason Practices Update – Dan Shufrin
* Scheduled – doc sent
* Russell St practice Mon 3/26 scheduled gym through 9:00 – volleyball arrived up at 8:30. Dan to check with Park & Rec = clarify what time later slot.
* Babe Ruth team – had requested thru Park & Rec. Can probably still change if Randy wants different day. Randy to email parents
	+ - 1. Coaches’ Meeting Planning – Dan Shufrin
* Scheduled for April 4 and April 10. Mandatory Coaches attendance.
* Max from Physical Therapy will present
	+ - * + Agenda – philosophy of league (fun, learn, teamwork), even playing time, All Star games, Zero Tolerance, Season Opener, Rules for Mac League, Issue handling, field usage, umpires, clinics, HS volunteers
			1. Shed at Jett Field
				* Tommy talked to the manufacturer of the football shed (Eastern Shed) and got a quote – 10% Disc thru April 15. Shed approx. $3.5K.
				* Construction requires cutting into the concrete – Start to Finish Construction (Bill Sturtz) & Littleton Earthworks have donated in kind labor – Eric suggests we do something to recognize.
				* Cost of cement - Chuck DeCoste suggests AFRAC may have some funds remaining to pay for cement.
				* Approx - $3500-$5500 total put shed in (depending on cement).
				* Funding - Tommy will ask softball parents for banner donation – similar to buy a brick. There has never been a softball capital campaign. Suggestions for something the kids could participate in like a car wash were discussed. Set fundraising target for kids & LYBS fronts the cost.
				* Eric believes we could also get corporate sponsors. Possibly something on the shed.

A motion was made, seconded and carried unanimously for approval for the League to cover the cost of the shed and to set fundraising goals to cover the total (fundraising, direct donation request from parents, corporate).

* + - 1. Equipment Update – Tyler Gray
				* Bats are ordered – will have them by next week. Ordered Drop 3. Randy mentioned there are new bat available & will send information to Tyler.
				* Equipment needed by 4/22. Will have coordinators review the order before purchase.
				* Game Balls:
				* Majors 70 – 7 home games balls needed
				* Minors 60 & Minor – Both have 2 Teams – 6 home games each balls needed
				* Babe Ruth – 2 teams - 7 home games balls needed
				* Rookies – need # of Balls needed
				* TBall
				* Need smaller helmets (2 per team), pitching machine balls.
				* Practice Balls – need a bag for each team
				* Majors
				* Need bats
				* Minors
				* Need new catching gear? Tyler to review. Bag of tennies balls
				* Equipment Bags – some need replacing
				* Softball
				* Tommy to update the spreadsheet & put a list together (ie helmet sizes)
				* 4 Rookie Teams need – bats, 2 new bags, lots of balls, helmets
				* Catching equipment needed – last year new for Majors, need to order the same stuff for younger.
				* Has the June request been approved?
				* Since the shed has been cleaned out – Tyler will review inventory and what is needed. He will email all the Coordinators.
			2. Field Update – Dan
				* North Turf looked at 3 fields. Harvard & Bolton use them – Dan got a copy of their quote.
				* Cost to prep fields includes heavy dirt replacement = $15K

Have them come back out to adjust estimate – may not need heavy dirt

* + - * + $3500 for Bolton & Harvard quote – per season just prep. Estimated price we would pay.
				+ Fields are shared by town (camps, schools) and adult softball. We should ask for shared cost.

Other towns – league pay 50%, town pays 50%

Town just responsible only for mowing – free up town resources

* + - * + Questions: Do we outsource this work ongoing? How to budget for it? How to approach the town on cost saving?
				+ Which year’s budget? Discussion to approach them for this year and if they can’t do it, compromise on Shaker Lane field which is needed. We eat the cost now for that field only this year ($3-4K) with Park & Rec to help fund additional years.
				+ Dan to follow up with Park & Rec.
			1. Spinners Game Update – Dan
				* Date – Sat – June 30
				* Previous process was LYBS purchased tickets in advance with $1 of ticket price going to us.
				* Park & Rec also proposed doing a Spinners game & Dan suggested combining.
				* Conference call took place with Dan, Rob Ashworth, Park & Rec and the Spinners. No pre-purchase of tickets needed – done through the Spinners website - $9.50 per ticket – we get $3.50 (likely need to split some with Park & Rec)
				* LYBS will be recipient of the 50/50 raffle @ the game
				* Open to the whole town
				* Previously couple hundred dollars – could be much higher with this new format.
			2. AOB – All
* No additional topics covered

The next meeting will be held on 5/3/18 at 8pm; location proposed for the Littleton Police Department Large Community Room.

The meeting adjourned at 10:00pm.