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| **UPLC Board MEETING**  |
| August 2017 | Meeting Minutes |

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| 8/1/2017 | Held at Mason Phelps Residence |  |  |  |

Scheduled 7 pm until 9 pm |



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| Attendees: | **Present:** Steve Richardson, *President*; Cassandra Lynch, *Secretary;* Mason Phelps, *Boys Director;* Shaunita Bolden, *Director of Volunteers*; McKenna Ledesma, *Girls Director***Absent:**  BJ Herman, *Vice President;* Sean Bobadilla, *Coaching Director;* Brian Casey, Treasuer; Mike Dilay, *Equipment Director* |
| **Facilitator:** Steve Richardson, *President* | **Guest(s):** None |

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|  | Meeting called to order at 7:18 pm by Steve Richardson, President. |
|  | **Motion:** moved to approve minutes from 27 June 2017 board meeting.* **Vote:** Motion seconded; all in favor. Motion passed unanimously with votes at meeting and by email.
* **Resolved:** Motion carried without modification to the minutes from the meeting on 27 June 2017.
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|  | **Updates:** * Godaddy email account contacted Brian, if any suspicious emails come through contact Steve.
* Stu set up to manage UPLC website.
* PE teacher Dean Demoss trying to teach LAX @ PE.
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|  | **Treasurer:*** W-4’s are being collected for the 11 summer coaches and paid.
* IRS extension form was incorrect but IRS allowed for 2016 taxes & will work on discrepancies with accountant and prior treasurer.
* Treasurer emailed board balance of accounts.
* QuickBooks online is successfully registered for and transferring to non-profit version when received.
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 | **Equipment Director:** * In the process of developing inventory of all boy’s helmets and what needs to be updated.
* HS LAX coach Rod, son at Western would like to collaborate on equipment purchases to decrease costs.
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|  | **Boys Director:** * Discussed clinic vs regular season payment to coaches.
* Reach out to girls HS coach Craig and invite to board meeting.
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|  | **Coaching Director:** * Fall Ball: Looking at charging and shirts possibly, 6 days in Sept-Oct, need to secure field.
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|  | **Back to School Nights:** * 9/9/17 St. Charles festival.
* UP has 4 primaries and 2 intermediates. Need to figure out which nights have vendors.
* Need to create flyer and send to district for approval with President signature.
* At tables have pictures, flyers, posters, signup sheets, kids in UPLC gear & sticks.
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|  |  **Spirit Wear:*** Spirit Wear: Discuss at 9/17 meeting vendors and logistics for fall.
* Have something available for registration, pop-up store. Ideas for Club Wear: Headbands, stickers, scarves, socks, cups, mouth guards, bracelets, etc.
* Vendors so far are BSN, BJ and Seans’ contacts for spirit wear.
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|  | **Fundraising:** * Movie night: Ideas club can supply pizza & charge concessions. Jan 5th @ a UP school looks like a good date. Possibility of having pop up items for sale.
* For Fundraising/Promotion we have 2 parent volunteers Kristin and Jenny. Shaunita and Mason will discuss logo stuff, etc and advise the volunteer coordinators.
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|  | **Meeting adjourned:** 9:11 pm by Steve Richardson, President. |
|  | Approved 9/5/17 at UPLC Board Meeting. Submitted by Cassandra Lynch, Secretary 9/17. |