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| **UPLC Board MEETING** | | |
| August  2017 | Meeting Minutes | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 8/1/2017 | Held at Mason Phelps Residence |  |  |  |   Scheduled 7 pm until 9 pm |



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| Attendees: | **Present:** Steve Richardson, *President*; Cassandra Lynch, *Secretary;* Mason Phelps, *Boys Director;* Shaunita Bolden, *Director of Volunteers*; McKenna Ledesma, *Girls Director*  **Absent:**  BJ Herman, *Vice President;* Sean Bobadilla, *Coaching Director;* Brian Casey, Treasuer; Mike Dilay, *Equipment Director* | |
| **Facilitator:** Steve Richardson, *President* | **Guest(s):** None |

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|  | Meeting called to order at 7:18 pm by Steve Richardson, President. |
|  | **Motion:** moved to approve minutes from 27 June 2017 board meeting.   * **Vote:** Motion seconded; all in favor. Motion passed unanimously with votes at meeting and by email. * **Resolved:** Motion carried without modification to the minutes from the meeting on 27 June 2017. |
|  | **Updates:**   * Godaddy email account contacted Brian, if any suspicious emails come through contact Steve. * Stu set up to manage UPLC website. * PE teacher Dean Demoss trying to teach LAX @ PE. |
|  | **Treasurer:**   * W-4’s are being collected for the 11 summer coaches and paid. * IRS extension form was incorrect but IRS allowed for 2016 taxes & will work on discrepancies with accountant and prior treasurer. * Treasurer emailed board balance of accounts. * QuickBooks online is successfully registered for and transferring to non-profit version when received. |
| 1. u | **Equipment Director:**   * In the process of developing inventory of all boy’s helmets and what needs to be updated. * HS LAX coach Rod, son at Western would like to collaborate on equipment purchases to decrease costs. |
|  | **Boys Director:**   * Discussed clinic vs regular season payment to coaches. * Reach out to girls HS coach Craig and invite to board meeting. |
|  | **Coaching Director:**   * Fall Ball: Looking at charging and shirts possibly, 6 days in Sept-Oct, need to secure field. |
|  | **Back to School Nights:**   * 9/9/17 St. Charles festival. * UP has 4 primaries and 2 intermediates. Need to figure out which nights have vendors. * Need to create flyer and send to district for approval with President signature. * At tables have pictures, flyers, posters, signup sheets, kids in UPLC gear & sticks. |
|  | **Spirit Wear:**   * Spirit Wear: Discuss at 9/17 meeting vendors and logistics for fall. * Have something available for registration, pop-up store. Ideas for Club Wear: Headbands, stickers, scarves, socks, cups, mouth guards, bracelets, etc. * Vendors so far are BSN, BJ and Seans’ contacts for spirit wear. |
|  | **Fundraising:**   * Movie night: Ideas club can supply pizza & charge concessions. Jan 5th @ a UP school looks like a good date. Possibility of having pop up items for sale. * For Fundraising/Promotion we have 2 parent volunteers Kristin and Jenny. Shaunita and Mason will discuss logo stuff, etc and advise the volunteer coordinators. |
|  | **Meeting adjourned:** 9:11 pm by Steve Richardson, President. |
|  | Approved 9/5/17 at UPLC Board Meeting. Submitted by Cassandra Lynch, Secretary 9/17. |