A meeting of the Board of Directors of the Pennsylvania Freestyle Ski Association (PFSA) was held at the ski school lodge at Seven Springs, Pennsylvania on Saturday, October 13, 2012 beginning at 6 pm.

The following were present:

* Rachel Duda [724-366-0337](tel:7243660337) [rachel\_duda@yahoo.com](mailto:rachel_duda@yahoo.com)
* Eric Antkiewicz [412-454-3068](tel:4124543068) [knorrsautomotive@gmail.com](mailto:knorrsautomotive@gmail.com)
* Chris Huffman [412-600-0652](mailto:412-600-0652) [chris4huffman@yahoo.com](mailto:chris4huffman@yahoo.com)
* Louis Marshall [412-979-9968](tel:4129799968) [skiers@connecttime.net](mailto:skiers@connecttime.net)
* Alan English [412-848-4702](tel:4128484702) [aex5@verizon.net](mailto:aex5@verizon.net)
* Josh Szabo [joshszabo@aol.com](mailto:joshszabo@aol.com)

Julie Chetlin [412-418-0078](tel:4124180078) [cyclfamily@me.com](mailto:cyclfamily@me.com)

FOLLOW-UPS:

* Need to have meeting with 7 Springs
  + Kick-off party
  + Costs for judges during event
    - accommodations
    - lunches
    - lift tickets
  + Event trophies
  + Discounted family passes
  + Sponsorship
  + Other discounts and/or opportunities
* Develop long term goals- ongoing

OLD BUSINESS:

* Two payments were made to the insurance company for an approximate cost of $1100 each. Last payment due on 11/15. Post dated check was sent.
* The Club became a membership into the WESTERN PENNSYLVANIA SKI COUNCIL (WPSC) at a cost of $35/year
* Sexual Abuse and Molestation insurance may be overboard. There is a difference between a Club and a Business. That could make a huge difference in the need for this insurance. Most Clubs are employees of the Mountain. Do independent Clubs usually carry this insurance?

NEW BUSINESS:

* There seems to be some problems with the website
  + Some people seem to be having a problem with registering.
  + We need to add more areas where users see contact information. Lou said his phone number could be used as contact information.

# DIRECTOR OF SKIING REPORT:

* Looking for sponsorships from:
  + Pepsi
  + Sheetz
  + Range Resources
  + Giant Eagle and Get-Go
  + Audi
  + Rossi
  + 7 Springs
  + Website sponsors
  + Uniform sponsors
* Coaches:
  + 7 coaches for sure to hire
  + 6 maybe coaches
  + Director will hold staff to count to 6 coaches/day based on number of athletes from last year
* This year FastTrack training is acceptable. Next year all coaches will need to be USSA Level 1 certified.
* Kick-Off party – Lou will talk to Joel about 11/03 party. Looking to have pizza, soda, and music for approximately 100 people.
* Lou will look into PA Freestyle patches with Julie. Need maybe 100. Chris will e-mail Lou the existing artwork. Also need to look into stickers, awards, promotional items. Lou will check with Nicholson
* Need to create Coaches Files and Employee Performance Reviews
* Need to write Standards for Coaches.
* Lou will be responsible to create a schedule for coaches
* Need to set up a head coaches and assistant coaches meeting

HEAD COACH REPORT:

* Our event weekend is scheduled for 01/26 and 01/27
* Hoodie and t-shirt order form was presented to club. Artwork and prices were unanimously agreed. Cost for hoodies is $37-$40, and the cost for T-shirts is $15-$17.50. Orders can be taken at the Kick-Off Party. Orders will also be taken before party and will try to have some available for purchase at party
* Coaches’ jackets were purchased for half price from Flylow. Chris showed us several jackets. Each coach is also eligible to order one item for half price from Flylow. On a down side, Flylow does not have kids’ sizes.
* Discussed embroidery on jacket, and if we should have “7S” somewhere on the jacket.
* Discussed concussion policy and USSA requirements. Athlete must be cleared with a doctor’s slip to return.
* Sudden Cardiac Arrest training will become a requirement in USSA soon.
* Need an Emergency Action Protocol (EAP). Josh showed us an example document that he created.
* Need to know if athletes have any pre-existing injuries. Josh will call USSA about due diligence and determine how much medical information to collect and any need for a physical exam before participating.

FINANCIAL MATTERS / TREASURER’S REPORT:

* Eric distributed a sheet detailing the financials.
  + Right now, we have 33 athletes expected with 19 registered
  + Our current balance is $3,043.03
    - One outstanding check to be withdrawn for $950 for Worker’s Comp.
    - Approximate balance of $2000
* A Sponsorship Order Form from Rossingol 2012-2013 was distributed. This is a real sponsorship for ranked athletes. It was decided not to include this form on our website.
* At this time we have two website sponsors:
  + Veronica Constantine, OD
  + Gurtner & Gurtner, PC
* We will be paying for all coaches cards (cost $150)

UNFINISHED BUSINESS:

* Develop long term goals
* Develop an Employee Handbook
* Josh will call USSA about due diligence and determine how much medical information to collect and any need for a physical exam before participating.
* Need to create Coaches Files and Employee Performance Reviews
* Need to write Standards for Coaches.
* Need to set up a head coaches and assistant coaches meeting
* Continue to look for sponsorships

ADJOURNMENT:

Board will be together at the Kick-Off Party on:

November 3, 2012 at 7pm at 7 Springs

Any Board issues will be conducted via e-mail for now until next BOD meeting.

Follow-Up Actions Taken Since 10/13/2012 meeting:

* Eric e-mailed the Emergency Action Protocol and, if approved, the document will be posted on website
* Head coaches and assistant coaches meeting will be held at 6pm directly before the Kick-Off Party on 11/03
* We have 41 athletes signed up so far, less than 20 have paid.